



**PROJECT AGREEMENT 22 COMMITTEE**  
Interregional Landscape Water Demand Reduction Program  
**REGULAR MEETING MINUTES**  
**August 23, 2018**

**COMMITTEE MEMBERS PRESENT**

Doug Headrick, General Manager, San Bernardino Valley Municipal Water District  
Michael Markus, General Manager, Orange County Water District [Vice Chair]  
Halla Razak, General Manager, Inland Empire Utilities Agency  
Nick Kanetis, Deputy General Manager, Eastern Municipal Water District [Non-Voting]

**COMMITTEE MEMBERS ABSENT**

Paul D. Jones, General Manager, Eastern Municipal Water District [Chair]  
Craig Miller, General Manager, Western Municipal Water District

**STAFF PRESENT**

Larry McKenney, Karen Williams, Mark Norton, Dean Unger, Rich Whetsel, Ian Achimore,  
Kelly Berry

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 8:03 a.m. by Vice Chair Markus at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**2. PUBLIC COMMENTS**

There were no public comments.

**3. APPROVAL OF MEETING MINUTES: MARCH 22, 2018**

**MOVED**, approve the March 22, 2018 meeting minutes.

Result:	<b>Adopted (Unanimously; 3-0)</b>
Motion/Second:	Headrick/Razak
Ayes	Headrick, Markus, Razak
Nays:	None
Abstentions:	None
Absent:	Jones, Miller

**4. COMMITTEE DISCUSSION ITEMS**

**A. EMERGENCY DROUGHT GRANT PROGRAM SCHEDULE AND BUDGET UPDATE (PA22#2018.23)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet (pages 10-14) with an Emergency Drought Grant Program Schedule and Budget Update. Anticipated completion of Project 1 (conservation based reporting tools and rate structure implementation) is February of 2019; completion of Project 2 (high visibility turf removal and

retrofit) is March 2019.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 4.A.

**B. UTILIZING \$83,605 IN COST SAVINGS FOR HIGH VISIBILITY TURF REMOVAL IN ORANGE COUNTY (PA22#2018.20)**

Ian Achimore provided a PowerPoint presentation regarding the utilization of \$83,605 (earlier budgeted contingency) in cost savings for high visibility turf removal in Orange County. An advisory group met and determined MWDOC/OCWD should utilize the funding as they had remaining projects in the queue. Vice Chair Markus noted that initially it was challenging for Orange County to spend their funding until the criteria was opened to HOAs, public agencies, and commercial projects.

Committee Member Razak asked what conditions are attached to this funding to ensure the drought tolerant landscaping remains and is not removed in the future in favor of grass. Achimore advised the program mirrors the conditions of the individual agencies, and there is a stated 5-year useful life of the project in each individual contract. Quality assurance measures ensure the placement of drought tolerant landscaping.

**MOVED**, (1) Approve utilizing \$83,605 in cost savings from the Proposition 84 Drought Grant for Orange County Water District and the Municipal Water District of Orange County's High Visibility and Turf Removal and Retrofit Project, and, (2) Authorize SAWPA to execute a Sub-Grantee Agreement amendment with Orange County Water District to add the \$83,605 of grant cost savings to their current funding amount of \$880,894.

Result:	<b>Adopted (Unanimously; 3-0)</b>
Motion/Second:	Headrick/Razak
Ayes	Headrick, Markus, Razak
Nays:	None
Abstentions:	None
Absent:	Jones, Miller

**C. SAWPA AERIAL IMAGERY AND LANDSCAPE MEASUREMENT DATA – ESRI ON-LINE WEB APPLICATION AND CLOUD SERVICE – YEAR TWO OF SERVICE (PA22#2018.19)**

Rick Whetsel provided a revised version of the PowerPoint presentation contained in the agenda packet (pages 19-22) regarding the ESRI online web application and cloud service. Staff will be developing a flyer and presenting a workshop to provide information regarding the purpose and utilization of this tool. A discussion ensued regarding the number of and cost per license. The cost is \$500 per license annually; as to the number needed, we will know more after the workshop. Smaller water agencies most likely will not have the license; if more licenses are needed than have been budgeted, then that would be brought back to the Committee at a future date. Committee Member Razak noted perhaps we should first hold the workshop, and then determine the number of licenses needed. An incentive for agencies to utilize the tools developed needs to be in place. Vice Chair Markus suggested it would be more appropriate for them to pay out of their budgets to access the tool and then they can utilize the tool for as long as they determine it is useful, rather than to subsidize it upfront. Larry McKenney indicated that would occur in the long term; initially this is an

outreach effort so agencies can see the value of the tool that might not have access to that software. They can make a value judgment in the future as to whether or not they want to pay for the software and continue utilizing the tool. Committee Member Razak suggested SAWPA consider how we will utilize these developed tools to help our agencies adhere to the legal requirements, and to take it a step further to become a model the state could utilize. Whetsel advised that staff has had discussions with DWR regarding collaborative utilization of aerial imagery and tools in meeting the new water efficiency regulations, and DWR has asked staff to provide an agency to serve as part of their next pilot round. Committee Member Razak noted it is our obligation to seek out agencies to educate them on these tools we have developed, and to provide examples specific to their needs as to how the tools can be utilized.

**MOVED**, approve an amount not to exceed \$50,000 for ESRI license fees, on-line web application and cloud services as part of an on-going effort to provide agency staff access to SAWPA aerial imagery and landscape measurement data.

Result:	<b>Adopted (Unanimously; 3-0)</b>
Motion/Second:	Razak/Headrick
Ayes	Headrick, Markus, Razak
Nays:	None
Abstentions:	None
Absent:	Jones, Miller

**D. WEB-BASED WATER CONSUMPTION REPORTING AND CUSTOMER ENGAGEMENT PROJECT – FINAL PROJECT REPORT (PA22#2018.18)**

Rick Whetsel provided an oral presentation and briefly reviewed the agenda packet materials.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 4.D.

**E. CONSERVATION-BASED WATER RATES UPDATE (PA22#2018.21)**

Ian Achimore provided a PowerPoint presentation with a conservation-based water rates update. A \$15,150 Change Order with CV Strategies has been executed to assist in outreach regarding rates and marketing of tools with SAWPA website development, graphics, content, and forms retail agencies can utilize. A demonstration will be provided at a future meeting; timeframe is anticipated to be 4-6 weeks.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 4.E.

**F. CONFERENCE PANEL AND PRESENTATION ON THE DROUGHT GRANT'S TOOLS (PA22#2018.22)**

Ian Achimore provided a PowerPoint presentation regarding SAWPA's participation in bringing together a conference panel to showcase and discuss the drought tools developed, which will occur during the ACWA Fall Conference, November 27-30 in San Diego. Committee Members encouraged SAWPA staff to continue to work on creatively getting the word out in the watershed relative to the development and purpose of these tools, showing the tools and providing specific examples of their usefulness.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 4.F.

**5. FUTURE AGENDA ITEMS**

Committee Member Razak requested a visioning session to brainstorm on how we can take these tools into the future in relation to working with the state, etc.

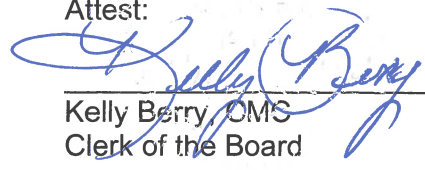
**6. ADJOURNMENT**

There being no further business for review, Vice Chair Markus adjourned the meeting at 9:01 a.m.

**Approved at a Regular Meeting of the Project Agreement 22 Committee on Thursday,  
October 25, 2018.**

  
\_\_\_\_\_  
Paul D. Jones II, Chair

Attest:

  
\_\_\_\_\_  
Kelly Berry, OMS  
Clerk of the Board