



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
JULY 17, 2018**

**COMMISSIONERS PRESENT**

Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District  
[9:52 a.m.]  
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District  
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency  
Bruce Whitaker, Alternate, Orange County Water District  
Thomas P. Evans, Western Municipal Water District

**COMMISSIONERS ABSENT**

Philip L. Anthony, Orange County Water District

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

None.

**STAFF PRESENT**

Rich Haller, Larry McKenney, Karen Williams, Mark Norton, Dean Unger,  
David Ruhl, Carlos Quintero, Ian Achimore, Mike Antos, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Vice Chair Sullivan at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: JUNE 19, 2018**

Recommendation: Approve as posted.

**B. TREASURER'S REPORT – MAY 2018**

Recommendation: Approve as posted.

**MOVED**, approve the Consent Calendar.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Whitaker/Evans
Ayes:	Evans, Hall, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	Longville

**5. NEW BUSINESS**

**A. OWOW PROGRAM UPDATE (CM#2018.68)**

Mike Antos provided a PowerPoint presentation with an OWOW Program update. The date for the 2019 State of the Santa Ana River Watershed Conference has been set for March 29, 2019, at California State University, Fullerton, in the Titan Student Union Portola Pavilion; further details will be provided. The draft Proposal Solicitation Package (PSP) is expected to be released by DWR in September 2018, followed by a 45-day comment period during which DWR workshops will be held across the state. DWR will then address any comments and release the final PSP in late Fall 2018. Round 1 grant awards are anticipated to be announced late Spring 2019. DWR will be holding public workshops within each region after release of the final PSP but before applications are due to DWR. DWR will receive presentations about the region from SAWPA and project proponents and offer feedback to strengthen the application submittal.

A copy of the July 13, 2018 correspondence from Orange County Public Works, Orange County Water District, and Orange County Sanitation District addressed to the OWOW Steering Committee Convener, Ronald W. Sullivan, was provided to the Commission, staff and the public. Antos noted that a proposed rating and ranking system will be presented to the OWOW Steering Committee at the July 26, 2018 meeting.

This item was for informational purposes; no action was taken on Agenda Item No. 5.A.

**B. WECAN PROGRAM | CHANGE ORDER WITH ECOTECH SERVICES, INC. (CM#2018.69)**

Mike Antos provided an oral presentation on the proposed Change Order No. 3 to Task Order No. ECOT397-01 with Ecotech Services, Inc., in the amount of \$80,000 for purposes of adding 16,000 square feet of turf removal in the West Valley Water District service area. This will not be matched by local funding. This program is applicable only to owner-occupied residential properties located in census tracts designated as disadvantaged.

**MOVED**, authorize the General Manager to execute Change Order No. 3 to Task Order No. ECOT397-01 with Ecotech Services, Inc. for an amount not-to-exceed \$80,000 to add 16,000 square feet of turf removal to the scope.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Whitaker/Hall
Ayes:	Evans, Hall, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	Longville

**C. TECHNICAL AND GRANT WRITING SERVICES (CM#2018.70)**

Mark Norton provided a PowerPoint presentation outlining the background and utilization of technical and grant writing services. These consultant services were originally designated under a new position proposed during the current budget approval process; however, the position was not approved but was deferred for consideration during the next budget approval cycle, at which time staff would document the grant funding to be solicited by and thereby provide funding for the position.

Staff was directed to solicit technical and grant writing consultant services. In December of 2017, the Commission approved a list of six qualified consulting firms/individuals to provide these services. Staff is now seeking transfer of applicable funding budgeted for the full-time staff position in order to fund continuing consultant technical and grant writing services during the course of FY 2018-19. Commissioner Sullivan noted he will be interested to learn what grant solicitations would justify the

proposed position over a 5-6-year period. Staff would need to present funding opportunities over that period of time at a level to sustain a position, suggesting the Commission continue to monitor this for an additional year. Rich Haller advised he will continue to monitor and analyze the proposed position versus continued consulting services and provide his recommendation to the Commission during the upcoming budget process.

**MOVED,**

- 1) Receive and file Roundtable and OWOW outreach brochures;
- 2) Authorize transfer of \$120,288.00 from labor and \$52,565.86 from benefits budgeted for a full-time staff position for FYE 2019 to technical/grant writing consultant support for the following funds (100, 370-01, 370-02, 373, 374, 384-01, 386, 387, 392); and,
- 3) Execute Task Order No. DUDK373-04 with Dudek in the amount of \$38,740 to provide additional technical writing services in support of the SAWPA Planning Department and the OWOW Plan Update 2018.

Result: **Adopted (Unanimously)**  
Motion/Second: Evans/Whitaker  
Ayes: Evans, Hall, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: Longville

**D. BRINE LINE – SKIDSTEER LOADER PURCHASE (CM#2018.71)**

Carlos Quintero provided the PowerPoint presentation contained in the agenda packet (pages 61-64) regarding the purchase of a skidsteer loader.

**MOVED,** authorize the General Manager to issue a Purchase Order in the amount of \$53,686.45 to Sonsray Machinery LLC for the purchase of a Case SR210 skidsteer loader.

Result: **Adopted (Unanimously)**  
Motion/Second: Hall/Evans  
Ayes: Evans, Hall, Sullivan, Whitaker  
Nays: None  
Abstentions: None  
Absent: Longville

**E. BRINE LINE REACH 4B UPPER RELOCATION (CM#2018.72)**

Carlos Quintero provided the PowerPoint presentation contained in the agenda packet (pages 78-80). During the presentation of Agenda Item No. 5.E., Chair Longville arrived at 9:52 a.m. and chaired for the duration of the meeting.

**MOVED,** authorize the General Manager to execute an agreement between SAWPA and the Riverside County Transportation Commission establishing the terms for the proposed relocation of approximately 150 linear feet of Reach 4B Upper as a result of a conflict with a Southern California Edison high voltage conduit.

Result: **Adopted (Unanimously)**  
Motion/Second: Whitaker/Sullivan  
Ayes: Evans, Hall, Longville, Sullivan, Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**F. GRANT OF EASEMENT TO WESTERN MUNICIPAL WATER DISTRICT (CM#2018.73)**

Carlos Quintero provided the PowerPoint presentation contained in the agenda packet (pages 90-92). Commissioner Evans asked if he should abstain on this item; Larry McKenney replied he did not need to abstain.

**MOVED**, grant a no-fee easement to Western Municipal Water District (WMWD) for use of the SAWPA parking lot for access to the Arlington Desalter and pipeline purposes.

Result: **Adopted (Unanimously)**  
Motion/Second: Hall/Evans  
Ayes: Evans, Hall, Longville, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**G. EARTH MOVEMENT (EARTHQUAKE) INSURANCE (CM#2018.74)**

Karen Williams advised that SAWPA staff recently requested insurance broker Alliant Insurance Services, Inc., to obtain proposals for earthquake coverage. One proposal was received, from Aegis Security Insurance Company. The policy would insure the building and personal property for \$3,708,486 with a 5% deductible for a premium of \$16,930; terms will be re-examined annually.

Commissioner Sullivan requested Williams research and provide information relating to the earthquake shake zone in which the SAWPA building is located when earthquake insurance is submitted for consideration by the Commission next year.

**MOVED**, authorize the General Manager to procure earthquake insurance for the SAWPA building and its contents for a FY 19 total cost of \$16,930.

Result: **Adopted (Unanimously)**  
Motion/Second: Sullivan/Hall  
Ayes: Evans, Hall, Longville, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**H. SANTA ANA SUCKER HABITAT PROTECTION AND BENEFICIAL USE ENHANCEMENT PROJECT – RECOMMENDATIONS FOLLOWING PUBLIC WORKS BID PROCESS (CM#2018.75)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet (pages 133-135). Staff issued bid documents pursuant to Commission direction at the May 15, 2018, Commission meeting. One bid proposal was submitted in the amount of \$198,398, which was significantly above the \$118,571 engineer's estimate for the project. Since all components of the project are essential, Staff determined none of the components could be removed. Accordingly, Staff proposed rejection of the submitted bid and approval of staff's plan to construct the project with a proposed budget of \$118,571, utilizing SAWPA equipment and staff, rented equipment, and SBVMWD-donated rock.

Chair Longville requested a follow up report on project funding and partners. Commissioner Sullivan suggested staff solicit funding from the Sierra Club or similar organizations when future projects are developed to enhance species and habitat restoration.

**MOVED,**

- 1) Reject the bid received for the Santa Ana Sucker Habitat Protection and Beneficial Use Enhancement Project (“Project”); and,
- 2) Approve staff’s plan and \$118,571 budget to construct the Project with a combination of SAWPA staff labor and equipment, leased equipment, and donated rock from San Bernardino Valley Municipal Water District (SBVMWD).

Result: **Adopted (Unanimously)**  
Motion/Second: Evans/Sullivan  
Ayes: Evans, Hall, Longville, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**I. ARUNDO DONAX SURVEYING AND SITE ACCESS TASK ORDER WITH SANTA ANA WATERSHED ASSOCIATION (CM#2018.76)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet (pages 141-144). The Task Order will focus efforts on the upper watershed and several tributaries; funding will be utilized from the Santa Ana River Mitigation Bank. Chair Longville noted areas where Arundo was removed earlier have seen a reintroduction of the species; this is necessary, cost-effective work.

**MOVED,** approve Task Order No. SAWA387-06 in the amount of \$23,000 for the Santa Ana Watershed Association to assist with attaining right of entry to parcels containing Arundo Donax and conducting follow-up field surveys.

Result: **Adopted (Unanimously)**  
Motion/Second: Whitaker/Sullivan  
Ayes: Evans, Hall, Longville, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**J. ALLOCATION OF GRANT SAVINGS TO REMAINING RETAIL AGENCIES PARTICIPATING IN THE CONSERVATION-BASED WATER RATES PROJECT (CM#2018.77)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet (pages 167-171). This action was supported by the PA 22 Committee in April 2018; however, a quorum was not present during that meeting, so this recommendation was brought before the Commission for final approval.

**MOVED,** approve the following which was presented to the Project Agreement 22 Committee at their April 26 and June 28, 2018 meetings:

- 1) Distribute the Conservation-Based Water Rates Project’s grant cost savings to the three remaining participating cities: Chino, Chino Hills and Hemet; and,
- 2) Preparation and execution of amendments to the three cities’ Sub-Grantee agreements to increase the grant amount to \$452,303 per city.

Result: **Adopted (Unanimously)**  
Motion/Second: Evans/Hall  
Ayes: Evans, Hall, Longville, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**K. IT CONSULTING AND SUPPORT SERVICES FISCAL YEAR END 2018/19 AND 2019/20 (CM#2018.78)**

Dean Unger provided the PowerPoint presentation contained in the agenda packet (pages 200-204).

**MOVED**, authorize the approval of Task Order No. ACS100-11 with Accent Computer Solutions for FYE 2018/19 and FYE 2019/20 in an amount not to exceed \$186,800.

Result: **Adopted (Unanimously)**  
Motion/Second: Sullivan/Hall  
Ayes: Evans, Hall, Longville, Sullivan Whitaker  
Nays: None  
Abstentions: None  
Absent: None

**L. PROPOSITION 84 PROJECT STATUS UPDATE**

Commissioners noted the PowerPoint presentation for the Proposition 84 Project Status Update contained in the agenda packet (pages 213-225); however, no further presentation or discussion occurred relative to Agenda Item No. 5.L.

This item was for informational purposes; no action was taken on Agenda Item No. 5.L.

**M. SAWPA POSITION ON SB 623 OR OTHER PROPOSED WATER TAX OR PUBLIC GOODS CHARGE (CM#2018.79)**

Larry McKenney noted the Commission had suggested at its previous meeting that staff bring this back for consideration; McKenney provided a brief oral update. Commissioner Sullivan expressed his desire to take a position; all of his Board members are in strong opposition. Commissioner Hall noted IEUA has not yet taken a position and is continuing to monitor the legislation, but she would need to seek input from her Board before taking a position on this Commission. Chair Longville noted Valley District has not taken a position; she does not have the authority from her Board to take a position and would abstain from a vote. Alternate Commissioner Whitaker noted he would have the support of his Board to oppose the tax and supported an opposition position.

**MOVED**, adopt a position of opposition on SB 623 and direct staff to prepare and provide the necessary correspondence.

Result: **Adopted**  
Motion/Second: Sullivan/Whitaker  
Ayes: Evans, Sullivan, Whitaker  
Nays: None  
Abstentions: Hall, Longville  
Absent: None

**6. INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

- A. CASH TRANSACTIONS REPORT – MAY 2018**
- B. INTER-FUND BORROWING – MAY 2018 (CM#2018.66)**
- C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – MAY 2018 (CM#2018.67)**
- D. OWOW QUARTERLY STATUS REPORT: APRIL 1, 2018 – JUNE 30, 2018**
- E. ROUNDTABLES QUARTERLY STATUS REPORT: APRIL 1, 2018 – JUNE 30, 2018**

**F. GENERAL MANAGER REPORT**

The following meetings have been cancelled and removed from the compensable meetings list: July 23 and August 27 OWOW Disadvantaged & Tribal Communities Pillar Meetings; July 26 PA 22 Committee Meeting.

In late June 2018, SAWPA received the last payment from Orange County Flood Control District representing payment in full of a \$10,000,000 loan relating to the SARI Relocation project. A celebration is in order; Commissioner Sullivan suggested a delegation of SAWPA Commissioners make a presentation to OCFCD.

**G. SAWPA GENERAL MANAGERS MEETING NOTES**

July 10, 2018

**H. STATE LEGISLATIVE REPORT**

**I. CHAIR'S COMMENTS/REPORT**

**J. COMMISSIONERS' COMMENTS**

**K. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no further requests for future agenda items.

**7. CLOSED SESSION**

Chair Longville recessed the meeting to Closed Session at 10:43 a.m. Designated personnel essential to the discussion of Agenda Item No. 7.A. were present during Closed Session.

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

Chair Longville resumed Open Session at 11:29 a.m. There was no reportable action.

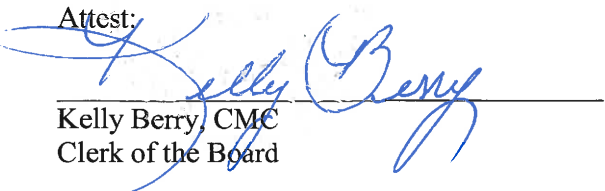
**8. ADJOURNMENT**

There being no further business for review, Chair Longville adjourned the meeting at 11:30 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, August 7, 2018.**

  
Susan Lien Longville, Chair

Attest:

  
Kelly Berry, CMC  
Clerk of the Board