



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
MAY 15, 2018**

**COMMISSIONERS PRESENT**

Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District  
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District  
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency  
Bruce Whitaker, Alternate, Orange County Water District  
Thomas P. Evans, Western Municipal Water District

**COMMISSIONERS ABSENT**

Philip L. Anthony, Orange County Water District

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

None.

**STAFF PRESENT**

Rich Haller, Larry McKenney, Karen Williams, Mark Norton, Dean Unger, David Ruhl, Carlos Quintero, Ian Achimore, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:31 a.m. by Chair Longville at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: MAY 1, 2018**

Recommendation: Approve as posted.

**MOVED**, approve the May 1, 2018 meeting minutes.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Evans/Hall
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

## 5. NEW BUSINESS

The Commission first considered Agenda Item No. 5.F.

### A. AUDIT SERVICES FYE 2018, 2019 AND 2020 (CM#2018.47)

Karen Williams provided a PowerPoint presentation with the results of the Request for Proposals for Audit Services authorized by the Commission on February 20, 2018, and recommending award of contract to Teaman, Ramirez & Smith, Inc., for FYE 2018, 2019 and 2020.

**MOVED**, award of contract for Audit Services for FYE 2018, 2019 and 2020 to Teaman, Ramirez & Smith, Inc.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Evans/Hall
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

### B. REQUEST FOR PROPOSALS (RFP) FOR INFORMATION TECHNOLOGY (IT) SERVICES (CM#2018.48)

Dean Unger provided a PowerPoint presentation on the proposed Request for Proposals (RFP) for IT Services and outlined the scope of services which includes a significant equipment upgrade and integration project. Future hardware acquisition will utilize state procurement contracts such as with the National Association of Statement Procurement Officers (NASPO). Commissioner direction to staff was to consider the time and expense involved on behalf of the companies submitting proposals.

**MOVED**, authorize the issuance of a Request for Proposals (RFP) for Information Technology (IT) services commencing in fiscal year 2018-2019.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Sullivan/Longville
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

### C. BRINE LINE REACH 4 PROTECTION PROJECT (CM#2018.54)

Carlos Quintero provided a PowerPoint presentation regarding adoption of Resolution No. 2018-04 approving Form Cal OES 130 relating to acceptance of Disaster Recovery funds for the late-January 2017 storm events resulting in the washout of a portion of the Brine Line Reach 4 access road.

**MOVED**, adopt Resolution No. 2018-04 approving Form Cal OES 130 designating the General Manager as the SAWPA authorized representative to accept Disaster Recovery funds under Public Law 93-228.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Hall/Whitaker
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**D. INLAND EMPIRE BRINE LINE RATE RESOLUTION (CM#2018.53)**

Carlos Quintero provided a PowerPoint presentation regarding adoption of Resolution No. 2018-05 establishing the new Inland Empire Brine Line rates to be effective July 1, 2018 (Fiscal Year 2019).

Based on receipt of a comment after posting of the agenda for this May 15, 2018 meeting, staff proposed the following change in paragraph 4 on page 3 of Resolution No. 2018-05:

4. A sampling surcharge shall be applied to all BOD and TSS dischargers to account for the actual cost of necessary sampling and shall be assessed to all dischargers. Increased sampling is defined as any and all costs in excess of one sample per month. Increased sampling shall be determined solely by SAWPA and billed monthly. High BOD, TSS, or high variability dischargers will be sampled ~~weekly~~ or more frequently as required, and low BOD/TSS or low variability dischargers will be sampled monthly or quarterly as required to obtain reliable data.

Sanjay Gaur of Raftelis Financial Consultants, Inc., provided a PowerPoint presentation on the recently developed financial rate model. Future recommendations are to assess the replacement cost of the Brine Line (enhance development of appropriate Pipeline Replacement Reserve levels); conduct an asset criticality assessment (assist in determining minimum and target pipeline Replacement Reserve levels); and, evaluate costs associated with issuing permit fees (permit fees for infrequent small users may not recover administrative costs). Commissioner Evans voiced his desire we remain mindful of the budget percentage kept in operating reserves given the fact we are collecting these funds from customers.

**MOVED**, adopt Resolution No. 2018-05 establishing the new Inland Empire Brine Line rates to be effective July 1, 2018 (Fiscal Year 2019).

Result:	<b>Adopted by Roll Call Vote(Unanimously)</b>
Motion/Second:	Sullivan/Hall
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**E. SANTA ANA SUCKER HABITAT PROTECTION AND BENEFICIAL USE ENHANCEMENT PROJECT -- NOTICE INVITING BIDS (CM#2018.50)**

Ian Achimore provided the PowerPoint presentation contained in the agenda packet (pages 117-120) regarding the issuance of a Notice Inviting Bids for the Santa Ana Sucker Habitat protection and Beneficial Use Enhancement Project.

**MOVED**, authorize the General Manager to issue a Notice Inviting Bids for the Santa Ana Sucker Habitat Protection and Beneficial Use Enhancement Project.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Evans/Hall
Ayes:	Evans, Hall, Longville, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

**F. MEMORANDUM OF UNDERSTANDING (MOU) WITH THE HOUSING AUTHORITY OF THE CITY OF RIVERSIDE (CM#2018.49)**

Materials provided to the Commission and members of the public relating to Agenda Item No. 5.F. included a March 10, 2018 news article titled, *'Eye-popping' number of hypodermic needles, pounds of waste cleared from Orange County riverbed homeless encampment*, and a November 19, 2013 Master of Science thesis titled, *Environmental Impacts of Homeless Encampments in the Guadalupe River Riparian Zone*. Mark Norton provided a brief oral presentation and reviewed the information contained in the agenda packet for Agenda Item No. 5.F. General Manager Haller noted the water quality study referenced in the agenda packet materials could certainly be considered but would take some time to accomplish and would need to occur over at least one winter season, if not two to ensure the necessary amount of rainfall to do water quality sampling of the Santa Ana River flows. Commissioner Evans voiced his support of a water quality study; meanwhile the issues associated with the homeless within the watershed are not going to change.

Commissioner Evans moved approval of the Memorandum of Understanding (MOU) between SAWPA and the Housing Authority of the City of Riverside, with the following revision to the MOU, which was seconded by Chair Longville:

Attachment "A" Partnership Roles and Responsibilities: At the end of the first paragraph, after the sentence ending with "...improved flood protection for all community members." and before the sentence beginning with "Accomplishing these outcomes...", add the following sentence: SAWPA's role will be expressly limited to providing technical assistance as described in the Proposition 1 – Integrated Regional Water Management Disadvantaged Community Involvement Grant, Agreement #4600011889."

Commissioner Sullivan noted the clarification that no basin planning funds will be utilized; only technical assistance funding as provided in that grant agreement.

Chair Longville expressed her gratitude for the thoughtful feedback provided by EMWD and OCWD; she has always believed that a comprehensive technical analysis should come in time.

Alternate Commissioner Whitaker noted his appreciation for the one additional month to seek input from his Board, yet voiced concern in not having the opportunity to more fully discuss what could be a fairly major direction change in SAWPA activities with his Board. As he had anticipated, there is hesitance by his Board to move this swiftly; his Board has provided direction they would like to take a little more time to consider and approach this in a way they normally would – to focus on our core mission and seeing how it relates with what the City of Riverside and/or its Housing Authority is doing in that regard. His Board thought perhaps the process would take several months; apparently there has been some internal agreement with the City to move more swiftly than that. The fact that it was on the agenda for today's meeting led him to believe that we are probably not going to find agreement in this area. Whitaker noted OCWD direction had been provided on proposed changes and language; the MOU came back without much improvement from his standpoint. Chair Longville invited a motion by Alternate Commissioner Whitaker to consider an MOU with his proposed changes. Whitaker again voiced concern with the urgency of the decision; if the decision had to be made today then that probably would not make a difference, especially after his Board weighed in as they had previously that they desire to proceed more slowly. There are some issues where there is no unanimity; given that and the sense of expressed urgency not shared by his Board, if pressed for a vote today he would not support the MOU.

Commissioner Sullivan noted EMWD is supportive of collaboration and firmly believes there is a homeless issue which is pervasive throughout the entire watershed and not necessarily centered in the

City of Riverside. One of EMWD's concerns is that because of this MOU we are giving the City of Riverside priority over any other city that wishes to do something on a homeless basis because of the existence of this partnership. The City of Riverside will then have a leg up over any application submitted for an OWOW grant. Sullivan voiced his support of first conducting technical studies prior to entering into such an agreement; at this point we have nothing stating there is an impact. Accordingly to his research, numerous cities in the County of Riverside are impacted by the homeless, yet the homeless population in the City of Riverside had actually declined. He voiced concerned the other cities within the watershed are not receiving equal consideration.

Commissioner Evans noted his recollection that the MOU had been first considered by the Commission in October 2017 and had been before the General Managers for months. Evans stated we should also work with other cities coming forward as the City of Riverside has come forward. He does not believe this gives preferential status to the City of Riverside – the MOU simply states we are going to collaborate. Commissioner Sullivan stated his opinion that the MOU formally establishes a partnership with the City of Riverside, which in turn gives them an advantage over everyone else relating to future OWOW grant funding. Chair Longville commended the City of Riverside and its focus in addressing the homeless within its community and wished other municipalities were as focused and action-oriented; if other communities wanted to come forward and seek like support, she would welcome those cities.

Chair Longville requested a Roll Call vote taken on Agenda Item No. 5.F.

Further, staff was directed to provide as promptly as possible their recommendations to the Commission for a technical study on the water quality habitat, flood control, and other operational impacts of homeless encampments on the Santa Ana River, to include scope, cost, timeline, etc.

**MOVED**, approve the proposed Memorandum of Understanding (MOU) by and between SAWPA and the Housing Authority of the City of Riverside, with the following language added as the second-to-last sentence in the preamble paragraph of Attachment "A": SAWPA's role will be expressly limited to providing technical assistance as described in the Proposition 1 – Integrated Regional Water Management Disadvantaged Community Involvement Grant, Agreement #4600011889.

Result:	<b>Adopted by Roll Call Vote (Passed)</b>
Motion/Second:	Evans/Longville
Ayes:	Evans, Hall, Longville
Nays:	Sullivan, Whitaker
Abstentions:	None
Absent:	None

The Commission next considered Agenda Item No. 5.A., and followed the order of the agenda for the remainder of the meeting.

## 6. **INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

### A. **CASH TRANSACTIONS REPORT – MARCH 2018**

### B. **INTER-FUND BORROWING – MARCH 2018 (CM#2018.51)**

### C. **PERFORMANCE INDICATORS/FINANCIAL REPORTING – MARCH 2018 (CM#2018.52)**

**D. GENERAL MANAGER REPORT**

Reach 4D pipeline inspections proceeded as scheduled on May 6 and 7 without incident. A full report as to findings will be presented to the Commission at a future meeting.

**E. SAWPA GENERAL MANAGERS MEETING NOTES**

May 1, 2018

**F. STATE LEGISLATIVE REPORT**

**G. CHAIR'S COMMENTS/REPORT**

Chair Longville invited folks to attend the First Annual Santa Ana River Science Symposium on Thursday, June 7<sup>th</sup> at SBVMWD.

**H. COMMISSIONERS' COMMENTS**

Commissioner Evans requested staff include PowerPoint presentations in the meeting agenda packet materials.

**I. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no further requests for future agenda items.

**7. CLOSED SESSION**

There was no Closed Session.

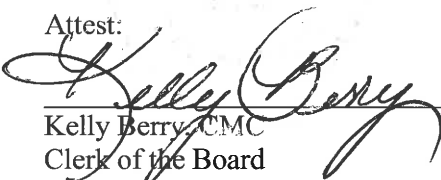
**8. ADJOURNMENT**

There being no further business for review, Chair Longville adjourned the meeting at 10:51 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, June 5, 2018.**

  
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Susan Lien Longville, Chair

Attest:

  
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Kelly Berry, CMC  
Clerk of the Board