SAWPA COMMISSION
REGULAR MEETING MINUTES
DECEMBER 19, 2017

COMMISSIONERS PRESENT
Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District
Thomas P. Evans, Western Municipal Water District
Kati Parker, Alternate, Inland Empire Utilities Agency
Bruce Whitaker, Alternate, Orange County Water District

COMMISSIONERS ABSENT
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency
Philip L. Anthony, Orange County Water District

ALTERNATE COMMISSIONERS
PRESENT: NON-VOTING
Gil Navarro Alternate, San Bernardino Valley Municipal Water District

STAFF PRESENT
Rich Haller, Larry McKenney, Karen Williams, Mark Norton, Dean
Unger, David Ruhl, Carlos Quintero, Ian Achimore, Mike Antos, Regina
Patterson, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at
9:33 a.m. by Chair Longville at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside,
California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL
Roll call was duly noted and recorded by the Clerk of the Board.

3. FAREWELL AND WELCOME
Chair Longville presented John V. Rossi with a Resolution on behalf of the SAWPA Commission. Mr.
Rossi is retiring as General Manager of WMWD, concluding a career of public service spanning more than
30 years. The Commission congratulated Craig Miller as incoming General Manager of WMWD.

4. PUBLIC COMMENTS
There were no public comments.

5. CONSENT CALENDAR
A. APPROVAL OF MEETING MINUTES: DECEMBER 5, 2017
   Recommendation: Approve as posted.

B. TREASURER’S REPORT – NOVEMBER 2017
   Recommendation: Approve as posted.
MOVED, approve the Consent Calendar.

Result: Adopted (Unanimously)
Motion/Second: Sullivan/Evans
Ayes: Evans, Longville, Parker, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

6. NEW BUSINESS

A. DWR PROPOSITION 84 2015 GRANT AGREEMENT AMENDMENT – SARCCUP PROJECT FACILITIES (CM#2017.143)
Mark Norton provided a PowerPoint presentation with results of the SARCCUP Decision Support Model (DSM) scenarios, developed by CH2M, demonstrating that the same 180,000 acre feet of water benefit from the SARCCUP conjunctive use project can be more effectively optimized by replacing certain components of the SARCCUP projects with others. SARCCUP agencies have proposed removing some project elements and replacing them with new facilities. Cost savings to the project will be realized while maintaining the intended benefit as proposed under the grant agreement with DWR. With the removal and addition of the conjunctive use projects outlined, the original capital cost included in the DWR/SAWPA grant agreement of $84.5 million would be reduced to $65.6 million.

Staff supported the recommendation of the Project Agreement 23 Committee, made at the December 5, 2017 meeting, to execute an amendment to the grant agreement with DWR reflecting these revised project facilities.

MOVED, direct staff to execute an amendment to the SAWPA/DWR Grant Agreement to reflect revised SARCCUP Project Facilities as recommended by the Project Agreement 23 Committee subject to minor facility cost adjustments.

Result: Adopted (Unanimously)
Motion/Second: Sullivan/Evans
Ayes: Evans, Longville, Parker, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

B. APPROVAL OF LIST OF FIRMS AND TECHNICAL WRITING SERVICES CONTRACT (CM#2017.144)
Mark Norton provided a PowerPoint presentation with recommendations for a list of qualified firms to provide technical and grant writing services on an on-call, as-needed basis. On October 17, 2017, the SAWPA Commission authorized SAWPA staff to issue a Request for Qualifications (RFQ) for technical writing and grant writing support consultant services. The RFQ was released in late October, and there were eight (8) responsive firms. Of those eight, staff recommended approval of the following on-call list of consultants:
Staff recommended execution of a task order with Dudek for the most urgent need – technical writing support for the OWOW Plan Update 2018. Additional task orders for other services will be brought before the Commission in January 2018.

MOVED, authorize staff to: (1) Approve the list of qualified firms that could provide technical writing and grant writing support services; and, (2) Execute Task Order No. DUDK373-01 with Dudek in the amount of $25,600 to provide technical writing services in support of the SAWPA Planning Department and the OWOW Plan Update 2018.

Result: Adopted (Unanimously)

Motion/Second: Evans/Sullivan

Ayes: Evans, Longville, Parker, Sullivan, Whitaker

Nays: None

Abstentions: None

C. INLAND EMPIRE BRINE LINE REACH 4D REHABILITATION WORK PLAN RFP (CM#2017.145)

David Ruhl provided a PowerPoint presentation detailing the Reach 4D Rehabilitation Work Plan and the need for professional services of an engineering consultant to evaluate potential repair methods, identify a preferred method, identify CEQA requirements, prepare a preliminary schedule and cost estimate, which will be utilized in the development of an overall project budget. Staff recommended issuing a Request for Proposals to provide these services, which would include field investigation to confirm structural integrity of the pipeline and the extent of repairs.

MOVED, direct staff to release a Request for Proposes (RFP) for engineering services for the Inland Empire Brine Line Reach 4D Rehabilitation Work Plan.

Result: Adopted (Unanimously)

Motion/Second: Parker/Sullivan

Ayes: Evans, Longville, Parker, Sullivan, Whitaker

Nays: None

Abstentions: None

D. INLAND EMPIRE BRINE LINE REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE 1 – NOTICE OF COMPLETION (CM#2017.146)

David Ruhl provided a PowerPoint presentation project summary on the Inland Empire Brine Line Reach V Rehabilitation and Improvement Project, Phase 1. Weka, Inc., has completed all work on Task 1, 2 and 3 (March 2017) as well as Task 4 (November 2017). Expenditures were approximately $868,000 less than the authorized amount of $15.6 million. Alternate Commissioner Parker commended staff on the successful completion of the project on time and under budget.
MOVED, Authorize the General Manager to accept the Weka, Inc. work as complete and direct staff to file a Notice of Completion with the Riverside County Clerk upon the following:

1) Contractor has delivered all documents required by the Contract Documents;
2) Notice from Engineer accepting the work;
3) Receipt of Final Application for Payment from the Contractor; and,
4) Notice from Construction Manager recommending final payment.

Result: Adopted (Unanimously)
Motion/Second: Sullivan/Parker
Ayes: Evans, Longville, Parker, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

E. CHINO BASIN WATER STORAGE PROGRAM | CALIFORNIA WATER COMMISSION
PROPOSITION 1 WATER STORAGE INVESTMENTS PROGRAM APPLICATION

Joe Grindstaff provided a PowerPoint presentation on a recent $480 million grant application for Proposition 1 funding to support groundwater storage in the Chino Basin and the Chino Basin Conjunctive Use Environmental Water Storage/Exchange Program (The Chino Basin Project). Commissioner Longville noted that this project will add value to SARCCUP. The grant award decision is expected in June 2018.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.E.

F. SANTA ANA SUCKER HABITAT PROTECTION AND BENEFICIAL USE
ENHANCEMENT PROJECT: COMPLIANCE WITH THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT AND EXECUTION OF A RIGHT OF ENTRY
AGREEMENT (CM#2017.147)

Ian Achimore provided a PowerPoint presentation on protect scope and schedule, CEQA compliance and a Right of Entry Agreement with the Riverside County Regional Park and Open-Space District relating to the Santa Ana Sucker Habitat Protection and Beneficial Use Enhancement Project. The public comment period on the Draft Initial Study/Mitigated Negative Declaration closed November 28, 2017. The bid process is expected to commence in the summer of 2018, with project construction expected in the fall of 2018. The project will be constructed in the Santa Ana River within the city of Jurupa Valley on property owned and managed by the Riverside County Regional Park and Open-Space District; access agreement fees have been waived. Expected useful life of the completed structure is approximately 2-3 years. Heather Dyer, SBVMWD, voiced her support of SAWPA’s collaborative efforts in leading this project through to successful completion, stating at least three other agencies will be replicating this project design along the river. Appreciation was given to OCWD staff for their time and effort in ensuring CEQA compliance. Chair Longville noted the unique project design works with nature in creating natural habitat.

Chair Longville opened the public hearing to receive public comments on the Draft Initial Study/Mitigated Negative Declaration. There were no public comments. Chair Longville closed the public hearing and called for a motion.
MOVED,
1) Adopt the final Initial Study/Mitigated Negative Declaration;
2) Adopt the Mitigation Monitoring and Reporting Program;
3) Direct Staff to file a Notice of Determination; and,
4) Approve execution of a right of entry agreement with the Riverside County Regional Park and Open-Space District.

Result: Adopted (Unanimously)
Motion/Second: Sullivan/Whitaker
Ayes: Evans, Longville, Parker, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

G. OWOW PLAN UPDATE 2018 STATUS (CM#2017.148)
Mike Antos provide a brief oral report reviewing the agenda packet information.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.G.

H. WECAN PROGRAM, AMENDMENT OF MOU WITH ANAHEIM PUBLIC UTILITIES (CM#2017.149)
Mike Antos provided a PowerPoint presentation on the Water Energy Community Action Network (WECAN) Program. It is on budget and on schedule, with anticipated completion in December 2018. The proposed amendment to the MOU between SAWPA and the Anaheim Public Utilities would accept an additional $40,000 in matching funds to execute the WECAN program.

On December 7, 2017, the Community Action Partnership of San Bernardino County presented SAWPA with an award of appreciation for support of energy, education and environmental services in accomplishing its mission of helping people and changing lives, which was supported by numerous Certificates of Appreciation from local and state elected officials.

MOVED, authorize the General Manager to negotiate and sign an amendment to the MOU between SAWPA and the Anaheim Public Utilities to accept an additional $40,000 of match dollars from the Anaheim Public Utilities to execute the Water Energy Community Action Network Project.

Result: Adopted (Unanimously)
Motion/Second: Whitaker/Sullivan
Ayes: Evans, Longville, Parker, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

I. STAFFING (CM#2017.152)
Rich Haller recommended creating a Business Analyst position to assist is systematic data collection, provide analysis, and present results in a simplified, graphical format to the Commission, staff and stakeholders. Data analysis will primarily involve the Brine Line business line; however, the position will also be utilized in other analytical and data management capacities. This position is funded by the remaining funds from the former Executive Manager of Engineering and Operations.
MOVED, approve creation of a Business Analyst position at Classification 33, with a salary range of $66,679 - $81,049; approve the job description; and authorize the immediate and filling of the position.

Result: Adopted (Unanimously)
Motion/Second: Evans/Sullivan
Ayes: Evans, Longville, Parker, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

7. INFORMATIONAL REPORTS
The following oral/written reports/updates were received and filed.

A. CASH TRANSACTIONS REPORT – OCTOBER 2017

B. INTER-FUND BORROWING – OCTOBER 2017 (CM#2017.150)

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – OCTOBER 2017 (CM#2017.151)

D. GENERAL MANAGER’S REPORT
   A revised Commissioner Compensation and Reimbursement Request form was provided. The form was prepared by staff in an effort to streamline and ensure the accuracy of Commissioner compensation.

E. SAWPA GENERAL MANAGERS MEETING NOTES – DECEMBER 12, 2017

F. CHAIR’S COMMENTS/REPORT
   The January 2, 2018 Commission meeting will be cancelled; staff will provide notice of cancellation.

G. COMMISSIONERS’ COMMENTS
   Commissioner Sullivan provided an update on the December 13, 2017 Joint Policy Committee meeting with OCSD.

H. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS
   There were no additional requests for future agenda items.

8. CLOSED SESSION
Chair Longville recessed the meeting to Closed Session at 11:03 a.m. No reportable action was anticipated. Designated personnel essential to the discussion were present during Closed Session.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)
   Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

B. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR
   SAWPA Designated Representative: General Manager Richard E. Haller
   Non-Represented Employees: All SAWPA employees

Chair Longville resumed Open Session at 11:29 a.m. There was no discussion on Agenda Item No. 8.B. There was no reportable action.
9. **ADJOURNMENT**

    There being no further business for review, Chair Longville adjourned the meeting at 11:29 a.m.

    **Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, January 16, 2018.**

    [Signature]

    Susan Lien Longville, Chair

    **Attest:**

    [Signature]

    Kelly Berry, CMO
    Clerk of the Board