



PROJECT AGREEMENT 22 COMMITTEE
Interregional Landscape Water Demand Reduction Program
REGULAR MEETING MINUTES
August 24, 2017

COMMITTEE MEMBERS PRESENT

Joseph P. Grindstaff, General Manager, Inland Empire Utilities Agency
Paul D. Jones, General Manager, Eastern Municipal Water District [Chair]
Michael Markus General Manager, Orange County Water District [Vice Chair]
John Rossi, General Manager, Western Municipal Water District

COMMITTEE MEMBERS ABSENT

Doug Headrick, General Manager, San Bernardino Valley Municipal Water District

STAFF PRESENT

Dean Unger, Ian Achimore, Larry McKenney, Rick Whetsel, Zyanya Blancas

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 8:00 a.m. by Chair Jones at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

2. PUBLIC COMMENTS

There were no public comments.

3. APPROVAL OF MEETING MINUTES: June 22, 2017

MOVED, approve the June 22, 2017 meeting minutes.

Result:	Adopted (Unanimously; 4-0)
Motion/Second:	Grindstaff/Markus
Ayes	Grindstaff, Jones, Markus, Rossi
Nays:	None
Abstentions:	None
Absent:	Headrick

4. COMMITTEE DISCUSSION ITEMS

A. PROPOSITION 84 INTEGRATED REGIONAL WATER MANAGEMENT DROUGHT GRANT AMENDMENT AND RELATED PROGRAM IMPLEMENTATION ITEMS (PA22#2017.14)

Ian Achimore provided a PowerPoint presentation on Proposition 84 Integrated Regional Water Management (IRWM) Drought Grant amendment and related program

implementation items.

SAWPA recommends requesting an extension of the IRWM Drought Grant Agreement for an additional year (to end in mid-2019). This extension will allow additional time to continue water rates implementation efforts, complete the OmniEarth, Inc./DropCountr Web-Based Water Consumption Reporting and Customer Engagement Project, further assist agencies with the Executive Order B-37-16 and continue the Turf Removal Program. This action will require an amendment to the IRWM Drought Grant Agreement.

Achimore proposed the shifting of approximately \$1,470,000 (the total of the \$1,150,000 for the Turf Removal Program and \$320,000 for Project Management) within the Proposition 84 IRWM Drought Grant agreement. Committee member Joe Grindstaff inquired about the additional \$320,000 in Project Management. Achimore stated that the level of effort for administration will exceed the original budget due mainly to the extension of time.

Providing further funding to the SAWPA Turf Removal Program will require the execution of sub-grantee amendments. With the Committee's approval, SAWPA would execute sub-grantee amendments after the IRWM Drought Grant Agreement amendment has been signed by DWR.

According to the Policy Statement No. 1 (2015), each individual property from the Turf Removal Program can receive no more than \$250,000 in IRWM Program grant funds without Committee approval. Currently, the West Valley High School, a Turf Removal Project by Eastern Municipal Water District, rebate amount is calculated to be \$281,000. Staff recommended approving this amount in order to utilize the cost savings as efficiently as possible due to the time constraint of the expected deadline of the grant (December 2018). The Committee agreed to continue screening any individual projects exceeding Policy Statement No. 1 on a case-by-case basis. Achimore then briefly referenced the Projected Spending Table and is summarized in the agenda packet page 12.

The Committee was then asked to provide feedback on the suggested "First come/first serve" allocation of grant funds for turf projects. This would serve as a method to incentivize the participating agencies to compete for the remaining grant funds beyond those itemized in the turf funding table provided in the PowerPoint presentation.

MOVED, (1) Approve the execution of an amendment to the Proposition 84 Integrated Regional Water Management Drought Grant Agreement to include changes such as:

- A. Shifting approximately \$1,150,000 in Emergency Drought Grant Program cost savings from Project 1 to Project 2.
- B. Shifting approximately \$320,000 in cost savings within Project 1 from Budget Category D to Budget Category A.

(2) Authorize SAWPA to execute sub-grantee agreement amendments to add the Emergency Drought Grant Program's cost savings to the current funding amounts in the agreements.

(3) Waive Policy Statement No. 1 for the Eastern Municipal Water District West Valley High School Turf Removal and Retrofit Project which is scheduled to receive a rebate partially over the \$250,000 per project ceiling.

(4) Provide feedback on the projected spending items shown in Table 2 of the memorandum.

Result: **Adopted (Unanimously; 4-0)**
Motion/Second: Grindstaff/Rossi
Ayes Grindstaff, Jones, Markus, Rossi
Nays: None
Abstentions: None
Absent: Headrick

B. RETAIL WATER AGENCY METER GEOCODING AND BUSINESS TYPE CLASSIFICATION PROGRAM (PA22#2017.15)

Rick Whetsel provided a PowerPoint presentation on Retail Water Agency Meter Geocoding and Business Type Classification Program. On June 2017, the Committee authorized SAWPA staff to issue an RFP to provide comprehensive water meter geocoding services; perform NAICS classifications on CII accounts; and identify mixed meter CII accounts. Two firms responded and after a rigorous review process, Miller Spatial, Inc. was selected for their experience and cost. SAWPA staff requests the authorization of Task Order MSS504-301-01 for an amount not-to-exceed \$300,000 with Miller Spatial, Inc.

Once Task Order is authorized, Miller Spatial, Inc. is set to schedule a kick off workshop, perform individual agency meetings, complete the geocoding process, provide quality assurance reports, and provide agencies final product in a business point shape file with account attributes.

There are 15 agencies that are currently interested in the Meter Geocoding and Business Type Classification Program. SAWPA staff will finalize the number of committed agencies within the next two months and will work with consultant to get them all into the program if sufficient funds are available. The RFP initially was set up to assist 6 agencies. Additional agencies to the program will be brought forward to the Committee for approval.

Chair Jones praised the program and called for a motion.

MOVED, The Conservation Advisory Workgroup and SAWPA staff recommends that the Project Agreement (PA) 22 Committee authorize Task Order No. MSS504-301-01 with Miller Spatial Inc. for an amount not-to-exceed \$300,000 to implement the Retail Water Agency Meter Geocoding and Business Type Classification Program for agencies in the Santa Ana River Watershed, as well as the EMWD and WMWD service areas within the Upper Santa Margarita Watersheds.

Result: **Adopted (Unanimously; 4-0)**
Motion/Second: Markus/Rossi
Ayes Grindstaff, Jones, Markus, Rossi
Nays: None
Abstentions: None
Absent: Headrick

C. WEB-BASED WATER CONSUMPTION REPORTING AND CUSTOMER ENGAGEMENT PROJECT (PA22#2017.16)

Rick Whetsel provided a status update PowerPoint presentation on Technical Based Information System: Web Based Water Consumption Reporting, Analytics and Customer Engagement Tool - Dropcountr Component.

SAWPA is working with Dropcountr and OmniEarth to implement a comprehensive solution to assist retail agencies in the Santa Ana River Watershed in meeting mandated water conservation targets.

SAWPA staff met with OmniEarth and Dropcountr to discuss low response by retail agencies in employing the customer outreach tools. Six of the nine retail agencies that have signed up with Dropcountr have been slow to implement or launch the customer outreach tools due to timing and delays (e.g. no regulatory drive, data quality issues, staff/board turnovers). The Committee requested that staff inform them of retail agencies with low responses to so that they may reach out to them and assist in any way possible.

Committee member Michael Markus asked if project goals were going to be met. SAWPA staff is confident that goals will be met and is currently working on subscription fees, whereas OmniEarth stated they will not raise their cost.

Chair Paul Jones requested staff to present a summary of upcoming outreach meetings with low response retail agencies at the next PA22 Committee meeting and a generalized schedule of their progress.

Larry McKenney emphasized the level of administration being used for this component of the Grant Agreement. He stated that administrative cost has increase due to the higher level of guidance and assistance some of the participating agencies need.

MOVED, to receive and file this status report on the OmniEarth, Inc./DropCountr Web-Based Water Consumption Reporting and Customer Engagement Project.

Result:	Adopted (Unanimously; 4-0)
Motion/Second:	Rossi/Grindstaff
Ayes	Grindstaff, Jones, Markus, Rossi
Nays:	None
Abstentions:	None
Absent:	Headrick

5. FUTURE AGENDA ITEMS

- Staff summary of Web-based Water Consumption Reporting and Customer Engagement Project outreach meetings.

6. **ADJOURNMENT**

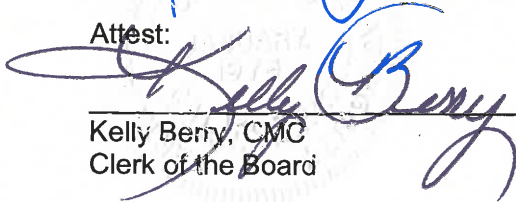
There being no further business for review, Chair Jones adjourned the meeting at 8:43 a.m.

**Approved at a Regular Meeting of the Project Agreement 22 Committee on Thursday,
October 26, 2017.**



Paul D. Jones II, Chair

Attest:



Kelly Berry, CMC
Clerk of the Board