



**SAWPA COMMISSION
REGULAR MEETING MINUTES
MAY 16, 2017**

COMMISSIONERS PRESENT Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency
Thomas P. Evans, Western Municipal Water District
Philip L. Anthony, Orange County Water District

COMMISSIONERS ABSENT None

ALTERNATE COMMISSIONERS PRESENT; NON-VOTING Kati Parker, Alternate, Inland Empire Utilities Agency
Gil Navarro, Alternate, San Bernardino Valley Municipal Water District
Bruce Whitaker, Alternate, Orange County Water District

STAFF PRESENT Celeste Cantú, Rich Haller, Larry McKenney, Mark Norton, Karen Williams, Dean Unger, David Ruhl, Nicole Weideman, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Longville at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments.

4. GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) ACHIEVEMENT AWARD – FYE JUNE 30, 2016

Chair Longville commended CFO Karen Williams for receiving this award on behalf of SAWPA, which is the highest form of recognition in governmental accounting and financial reporting. Attainment of this award represents a significant accomplishment by a government and its management.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: MAY 2, 2017

B. TREASURER’S REPORT – APRIL 2017

MOVED, approve the Consent Calendar with one amendment to the May 2, 2017 minutes: the wording under Agenda Item No. 6.B. shall be amended as follows: The wording “Commissioner Sullivan stated first and foremost is that nothing is done here that causes harm to another district.” is revised to read, “Commissioner Sullivan stated first and foremost is that nothing is done here that causes harm to another district, which is the reason some are asking for particular clarification of the JPA agreement.”

Result: **Adopted (Unanimously)**
Motion/Second: Anthony/Evans
Ayes: Anthony, Evans, Hall, Longville, Sullivan
Nays: None
Abstentions: None
Absent: None

6. **CLOSED SESSION**

Larry McKenney advised there was no need to discuss Agenda Item No. 6.A. At 9:32 a.m., Chair Longville recessed the meeting to Closed Session for discussion of Agenda Item No. 6.B. Designated personnel were present during Closed Session.

A. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

B. **PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS** General Manager

Chair Longville resumed Open Session at 9:59 a.m., and stated no reportable action was taken during Closed Session.

7. **NEW BUSINESS**

A. **EXECUTIVE SEARCH UPDATE**

Chair Longville recommended the Board consider forming an Executive Search Ad Hoc Committee, and noted that Commissioner Hall and Commissioner Sullivan have indicated their willingness to serve on the committee. Chair Longville made a motion to form an Executive Search Ad Hoc Committee and appoint Commissioner Hall and Commissioner Sullivan to the committee, with Commissioner Evans serving as an alternate if the need were to arise due to the unavailability of one of the members. Commissioner Anthony asked for a clarification of duties and responsibilities of the Ad Hoc Committee. Chair Longville clarified they would work with staff and the Executive Search firm every step of the way as an extra set of eyes, monitor the process, provide input as it relates to the creation of recruiting materials. With this clarification, Commissioner Anthony seconded the motion.

MOVED, form an Executive Search Ad Hoc Committee to work with staff and the retained Executive Search firm in the recruitment of a General Manager; appoint Commissioner Jasmin A. Hall and Commissioner Ronald W. Sullivan to the Ad Hoc Committee and Thomas P. Evans as an alternate; the Ad Hoc Committee shall be involved throughout and monitor the process, provide input, and oversee the creation of recruiting materials.

Result: **Adopted (Unanimously)**
Motion/Second: Longville/Anthony
Ayes Anthony, Evans, Hall, Longville, Sullivan
Nays: None
Abstentions: None
Absent: None

B. PROPOSITION 84 PROJECTS STATUS UPDATE – ALL ROUNDS

Nicole Weideman provided a PowerPoint presentation with a Proposition 84 Projects Status Update. This was an update on progress of all projects, both financially and schedule related, on Proposition 84 Round 1, Round 2, Drought Round and 2015 Round. One project was highlighted: Round 2, Forest First: Increase Stormwater Capture and Decrease Sediment Loading (USFS).

Commissioner Anthony voiced his appreciation for the presentation which supported both present and future value of the Forest First program, and he commended Celeste Cantú for her vision in establishing this relationship with the USFS which is now being modeled in other National Forests. These are measurable, tangible results. Weideman noted she is working on an interactive website as a tool to disseminate project information to the public. Commissioner Sullivan encouraged sharing this information with ACWA and NRWA representatives. Chair Longville encouraged staff to ensure the information is widely distributed.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 7.B.

C. FYE 2018 AND FYE 2019 SAWPA BUDGET (CM#2017.66)

Karen Williams provided a PowerPoint presentation on the combined FYE 2018 and 2019 Brine Line Enterprise, OWOW and Roundtables Fund budget. A brief discussion ensued regarding Reach V expenses, contingencies and funded reserves. Commissioner Evans moved staff's recommendation, which was seconded by Commissioner Hall.

MOVED, adopt the FYE 2018 and FYE 2019 Budget as presented, approve the hiring of the new Brine Line Pipeline Operator II position that is included in the budget, and direct each member agency to: (1) Notice the consideration of the FYE 2018 and 2019 SAWPA Budget on their next Board of Directors Meeting Agenda; (2) Approve by Board Resolution (pursuant to the Joint Powers Authority Agreement) the FYE 2018/19 SAWPA Budget; and, (3) Provide SAWPA with a certified copy of the signed Board Resolution.

Result: **Adopted (Passed)**
Motion/Second: Evans/Hall
Ayes Anthony, Evans, Hall, Longville
Nays: None
Abstentions: Sullivan
Absent: None

D. INLAND EMPIRE BRINE LINE RATE RESOLUTION (CM#2017.67)

Rich Haller provided a PowerPoint presentation outlining the establishment of the new Inland Empire Brine Line rate schedule. Haller emphasized the importance of our continuing collaborative relationship with OCSD in successfully operating the Inland Empire Brine Line.

MOVED, adopt Resolution No. 2017.8 establishing the new Inland Empire Brine Line rates to be effective July 1, 2017 (Fiscal Year 2018).

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| Result: | Adopted (Unanimously) |
| Motion/Second: | Anthony/Hall |
| Ayes | Anthony, Evans, Hall, Longville, Sullivan |
| Nays: | None |
| Abstentions: | None |
| Absent: | None |

E. INLAND EMPIRE BRINE LINE REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE 1

David Ruhl provided a PowerPoint presentation updating the Commission on the Inland Empire Brine Line Reach V Rehabilitation and Improvement Project – Phase 1, ovality determinations, and status of lining installation/possible pipeline replacement.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 7.E.

F. OCSD INVITATION – BOAT INSPECTION INSPECTION TOUR OF OCEAN OUTFALL

OCSD has extended an invitation to take a boat inspection tour of their ocean outfall; it was the consensus of the Commission to hold a Special Commission meeting at OCSD on June 6, commencing at 9:00 a.m. The boat inspection tour will follow.

G. DISADVANTAGED COMMUNITIES INVOLVEMENT PROGRAM: GRANT AGREEMENT AND SUB-AGREEMENT EXECUTION (CM#2017.69)

Mike Antos provided a PowerPoint presentation on the Disadvantaged Communities Involvement Program background and scope, and recommended adoption of Resolution No. 2017.9 authorizing execution of the DAC Program grant agreement. Commissioner Anthony moved staff's recommendation, which was seconded by Commissioner Evans.

MOVED, adopt Resolution No. 2017.9 authorizing the General Manager, or designee, to execute the Disadvantaged Community Involvement Program Grant Agreement 4600011889, and associated sub-agreements.

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| Result: | Adopted (Unanimously) |
| Motion/Second: | Anthony/Evans |
| Ayes | Anthony, Evans, Hall, Longville, Sullivan |
| Nays: | None |
| Abstentions: | None |
| Absent: | None |

H. DISADVANTAGED COMMUNITIES INVOLVEMENT PROGRAM: HOMELESSNESS & WATER SYMPOSIUM (CM#2017.70)

Mike Antos provided a PowerPoint presentation including background and purpose of the June 29, 2017 Homelessness & Water Symposium which will take place at Stewarts Boathouse at Fairmount Park in Riverside. A discussion ensued regarding the importance of reaching the lower watershed with the same message; Antos concurred and encouraged an opportunity to expand the dialog throughout the watershed.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 7.H.

I. PAUL REDVERS BROWN, INC. CONSULTING SERVICES (CM#2017.71)

Chair Longville noted she requested this matter brought back before the Commission to determine if there was support to have a Task Order in place to consult with Paul Brown as the need is established. A discussion ensued relative to engaging the services of Paul Brown and the timing as it relates to the general managers' facilitation process with Sharon Browning and onboarding the new SAWPA general manager. Commissioners Sullivan and Anthony suggested the Commission first discuss and address differences of opinion as it relates to SAWPA governance and the JPA agreement. Commissioner Evans noted his understanding the GM facilitation process is separate and apart from the JPA agreement discussion, which could be discussed and addressed prior to the conclusion of the GM facilitation process. Commissioner Anthony suggested scheduling a workshop to address the JPA agreement, after which the Commission would then determine what services from Paul Brown, if any, could be beneficial.

Lacking a motion, Agenda Item No. 7.I. was not considered by the Commission.

J. RETIREMENT FROM PUBLIC SERVICE CELEBRATION – JUNE 22, 2017

Staff volunteered to plan a retirement from public service celebration for Celeste Cantú, proposed a venue and submitted a proposed draft budget. In order to defray costs, staff will be seeking donations which would include SAWPA member agencies. A discussion ensued relative to competing events on June 22, the venue and proposed budget. Chair Longville suggested giving staff direction to release a formal invitation requesting RSVPs with an individual contribution amount of \$35 (not applicable to contributing member agencies). Commissioner Sullivan noted member agency contributions would include 5-8 tickets at no cost, and emphasized staff should seek other donations. Rich Haller confirmed staff will seek additional donations, and emphasized at this point staff is seeking approval of the proposed budget and the ability to receive and spend funds relating to the event.

Commissioner Evans voiced his support in approving the budget, stated SAWPA should backstop the funding, and moved staff's recommendation. Commissioner Hall seconded the motion.

Larry McKenney stated he wanted to make sure that we note we will be paying special attention in seeking contributions; he advised against seeking contributions from current or pending contractors. McKenney requested the Commission include as part of their action that it is the Commission's finding that supporting this event serves a valid public purpose, illustrates the agency valuing its employee service, shows a positive example of public service, supports morale and employee retention and that the budget represents a reasonable amount overall. Commissioner Evans amended his motion to include this language; Commissioner Hall seconded the amended motion.

MOVED, it is the Commission's finding that supporting the June 22, 2017 Celeste Cantú retirement celebration serves a valid public purpose, illustrates the agency valuing its employee service, shows a positive example of public service, supports morale and employee retention and that the budget represents a reasonable amount overall; approval of the proposed budget in the amount of \$14,000; and, authorize SAWPA staff to receive and expend funds in accordance with the approved budget.

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| Result: | Adopted (Unanimously) |
| Motion/Second: | Evans/Hall |
| Ayes | Anthony, Evans, Hall, Longville, Sullivan |
| Nays: | None |
| Abstentions: | None |
| Absent: | None |

8. **INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

- A. **CASH TRANSACTIONS REPORT – MARCH 2017**
- B. **INTER-FUND BORROWING – MARCH 2017 (CM#2017.64)**
- C. **PERFORMANCE INDICATORS/FINANCIAL REPORTING – MARCH 2017 (CM#2017.65)**
- D. **AUDIT COMMUNICATION LETTER FOR FYE JUNE 30, 2017 – WHITE NELSON DIEHL EVANS LLP**
- E. **OWOW PLAN UPDATE 2018 STATUS (CM#2017.68)**
- F. **STATUS REPORT – 2017 OWOW CONFERENCE (May 25 | Ontario Convention Center)**
- G. **STATUS REPORT – JOAQUIN ESQUIVEL RECEPTION (May 25 | Galleano Winery)**
- H. **GENERAL MANAGER'S REPORT**
- I. **STATE LEGISLATIVE REPORT**
- J. **CHAIR'S COMMENTS/REPORT**

Chair Longville referenced the May 15, 2017 correspondence to Chair Longville from Commissioners Sullivan and Anthony, with copies to SAWPA Commissioners and Alternates, Celeste Cantú, Larry McKenney and SAWPA member agency general managers. The subject of the letter was the May 2, 2017 SAWPA JPA Agreement workshop. Chair Longville voiced concern that the correspondence was addressing the business of the Commission outside of a public meeting, stating that she believed it violated the Brown Act. Longville noted her openness to resolve their issues and concerns, but encouraged a different avenue. Commissioner Sullivan stated the intent was to communicate their desire for everyone to abide by the SAWPA JPA Agreement, and communicated his desire for better communication, coordination and collaboration, in particular as it relates to the *Spiniello* lawsuit. Chair Longville noted she is supportive of a workshop to address the subject of their letter, but reiterated the contents of the letter should have been addressed in an open meeting of the Commission. Commissioner Anthony encouraged the Commission come together on the basic elements of governing SAWPA.

K. COMMISSIONERS' COMMENTS

There were no Commissioner comments.

L. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

Other than set forth above, there were no further requests for future agenda items.

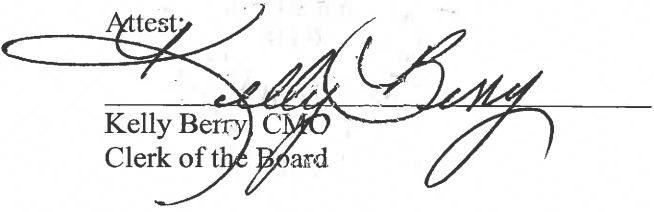
9. ADJOURNMENT

There being no further business for review, Chair Longville adjourned the meeting at 11:38 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday,
June 6, 2017.


Susan Lien Longville, Chair

Attest:


Kelly Berry, CMO
Clerk of the Board

