



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
APRIL 18, 2017**

**COMMISSIONERS PRESENT** Susan Lien Longville, Chair, San Bernardino Valley Municipal Water District  
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency  
Thomas P. Evans, Western Municipal Water District  
Philip L. Anthony, Orange County Water District  
Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District

**COMMISSIONERS ABSENT** None

**ALTERNATE COMMISSIONERS PRESENT; NON-VOTING** Brenda Dennstedt, Alternate, Western Municipal Water District  
Kati Parker, Alternate, Inland Empire Utilities Agency  
Gil Navarro, Alternate, San Bernardino Valley Municipal Water District  
Bruce Whitaker, Alternate, Orange County Water District

**STAFF PRESENT** Rich Haller, Larry McKenney, Mark Norton, Dean Unger, David Ruhl,  
Carlos Quintero, Lucas Gilbert, Ian Achimore, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:31 a.m. by Chair Longville at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

There were no public comments.

**4. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: APRIL 4, 2017**

**B. TREASURER'S REPORT – MARCH 2017**

**MOVED**, approve the Consent Calendar.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Anthony/Hall
Ayes:	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

**5. CLOSED SESSION**

Larry McKenney advised there was no need to discuss Agenda Item No. 5.A. He did note that the Nichols Road relocation portion of the project is nearly completed and we are awaiting recordation of the Judgment

in Condemnation. Commissioner Sullivan requested a complete report with an up-to-date overview; McKenney noted he would have legal counsel present to provide such a report at the May 2 meeting.

Relative to Agenda Item No. 5.B., McKenney reiterated the Request for Proposals for Executive Services and contract specifics thereof should be discussed in open session; however, the Commission may discuss the recruiting process, criteria, parameters, etc. This would be inclusive of discussion regarding direction given to a recruiting firm and the type of candidate SAWPA is seeking.

Designated personnel were present during Closed Session. At 9:35 a.m., Chair Longville recessed the meeting to Closed Session.

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**

Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

**B. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS**  
General Manager

Chair Longville resumed Open Session at 10:18 a.m., and stated no reportable action was taken during Closed Session.

**6. NEW BUSINESS**

**A. EXECUTIVE SEARCH REQUEST FOR PROPOSALS (RFP)**

Rich Haller noted the Scope of Work outlined in the proposed Request for Proposals (RFP) is similar to the process followed in 2006, which is a standard process. Commissioner Anthony agreed, and moved to approve issuance of the RFP.

Commissioner Evans referenced the current GM facilitation process with Sharon Browning, and stated that process would benefit by including Paul Brown in order to take advantage of the insight and knowledge he gained during the strategic assessment. A discussion ensued and it was the consensus of the Commission that the issue of whether or not to include Paul Brown as part of the facilitation process on behalf of the Commission would be brought back to the Commission for consideration at the May 2 meeting.

The Commission unanimously agreed to direct issuance of the RFP on April 18, with proposals due no later than 4:00 p.m. on Friday, April 28.

**MOVED**, direct staff to issue a Request for Proposals to Provide Executive Search Services, with proposals due no later than Friday, April 28, 2017.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Anthony/Sullivan
Ayes	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

**B. UPDATE ON SAWPA ORDINANCE REVISIONS (CM#2017.58)**

Lucas Gilbert provided a PowerPoint presentation updating the Commission on the ongoing SAWPA Ordinance revisions, including anticipated pretreatment ordinance changes and justifications.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.B.

C. **INLAND EMPIRE BRINE LINE REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE 1**

David Ruhl provided a PowerPoint presentation updating the Commission on the Inland Empire Brine Line Reach V Rehabilitation and Improvement Project – Phase 1. The contractor is continuing CCTV pipeline inspections and laser profiling. Laser profile monitoring software is utilized to determine pipeline ovality. Lining installation is governed by ovality criteria and specifications. Commissioners Sullivan and Evans requested future reports on laser profiling determinations.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 6.C.

D. **WMWD LA SIERRA PIPELINE – RIGHT-OF-ENTRY (CM#2017.54)**

Carlos Quintero provided a PowerPoint presentation on the WMWD La Sierra Pipeline Project. Two pipelines will be installed through the SAWPA parking lot as part of this project; staff recommended issuance of a right-of-entry to contractor W.A. Rasic. The project will also require an easement revision, which will be brought back to the Commission for consideration at a future date.

**MOVED**, authorize the General Manager to issue a right-of-entry to W.A. Rasic for the installation of two (2) pipelines through the SAWPA parking lot as part of the Western Municipal Water District La Sierra Pipeline project.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Hall/Anthony
Ayes	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

E. **INLAND EMPIRE BRINE LINE PURCHASE PRICE FOR TREATMENT AND DISPOSAL CAPACITY (CM#2017.55)**

Resolution No. 2017-07 was recommended for adoption to establish the purchase price for treatment and disposal capacity. Price is based on OCSD sale price and SAWPA administrative costs.

**MOVED**, adopt Resolution No. 2017-07, establishing the purchase price for the Inland Empire Brine Line Treatment and Disposal Capacity.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Anthony/Sullivan
Ayes	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

F. **APPROVAL OF A CONTRACT WITH SCHEEVEL ENGINEERING FOR THE DESIGN OF THE SANTA ANA SUCKER PROTECTION AND BENEFICIAL USE ENHANCEMENT PROJECT (CM#2017.56)**

Ian Achimore provided a PowerPoint presentation on the Santa Ana Sucker Protection and Beneficial Use Enhancement Project, including prior Commission approvals from February 2015 to the present and an overview of project scope and purpose. Chair Longville advised consideration of this contract is on the agenda for the April 18 SBVMWD Board meeting; they are very supportive of this model.

**MOVED**, approve issuance of an Agreement for Services and Task Order No. SCH381-01 with Scheevel Engineering for an amount not to exceed \$96,725 for the Design of the Santa Ana Sucker Protection and Beneficial Use Enhancement Project (Project), subject to cost share approval by the SBVMWD Board.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Anthony/Hall
Ayes	Anthony, Evans, Hall, Longville, Sullivan
Nays:	None
Abstentions:	None
Absent:	None

**G. APPROVAL OF WATERSHED SIGNAGE WITH BRI COMMUNICATIONS (CM#2017.57)**

Ian Achimore provided a PowerPoint presentation on proposed watershed signage. Bri Communications (Bri) would provide fifty (50) signs throughout the watershed for a period of four years at a total cost of \$11,200. Bri will design, install and maintain the signs. At the conclusion of the four-year period, SAWPA could elect to extend the contract; alternatively, if the contract is not extended Bri would remove the signs. A discussion ensued regarding potential sponsors and utilizing the signage for data collection and information dissemination; it was the consensus of the Commission that contract approval would be conditioned on the inclusion of a QR Code on the signage.

**MOVED**, approve issuance of contracts with Bri Communications for an amount not to exceed \$11,200 to design, install and maintain Santa Ana River Watershed signs throughout the watershed for four consecutive years, conditioned on the inclusion of Quick Response (QR) Codes on all signage in order to facilitate both data collection and information dissemination.

Result:	<b>Adopted (Unanimously; 5-0)</b>
Motion/Second:	Evans/Hall
Ayes	Anthony, Evans, Hall, Longville, Slawson
Nays:	None
Abstentions:	None
Absent:	None

**H. DISCUSSION OF SAWPA JOINT POWERS AUTHORITY AGREEMENT PROVISIONS**

Commissioner Sullivan noted the April 5, 2017 correspondence from EMWD and OCWD contained in the packet was a result of the March 30, 2017 meeting at OCWD attended by Commissioner Sullivan, Commissioner Anthony, SAWPA, EMWD, and OCWD staff and legal counsel relating to whether or not SAWPA is currently operating under authority of the SAWPA JPA Agreement.

Commissioner Sullivan stated there is some degree of consensus that SAWPA may not be operating in accordance with the JPA; in particular, Section 18. Commissioner Sullivan requested a future workshop for the Commission, including alternates and member agency legal counsel, to provide an opportunity to understand how SAWPA is to operate under the JPA Agreement, including situations warranting a unanimous vote versus situations which may not, what comprises a project and when a project committee is necessary. Commissioner Anthony agreed with Commissioner Sullivan's comments and suggestion for a future workshop. Commissioner Anthony suggested each Commissioner ask their district legal counsel to review and provide input on the SAWPA JPA Agreement. It was the consensus of the Commission that the workshop be held on May 2, 2017.

**I. OUTSTANDING MEMBER AGENCY CONTRIBUTIONS – UPDATE**

The Commission was informed that on April 19 the OCWD Board will consider the option of contributing the funds to sucker habitat restoration.

**7. INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

- A. OWOW PLAN UPDATE 2018 STATUS (CM#2017.59)**
- B. CASH TRANSACTIONS REPORT – FEBRUARY 2017**
- C. INTER-FUND BORROWING – FEBRUARY 2017 (CM#2017.51)**
- D. PERFORMANCE INDICATORS/FINANCIAL REPORTING – FEBRUARY 2017 (CM#2017.52)**
- E. BUDGET VS. ACTUAL VARIANCE REPORT – FYE 2017 SECOND QUARTER – DECEMBER 31, 2016 (CM#2017.53)**
- F. FINANCIAL REPORT FOR THE FIRST QUARTER ENDING DECEMBER 31, 2016**
  - Inland Empire Brine Line
  - SAWPA
- G. STATUS REPORT – 2017 OWOW CONFERENCE (May 25 | Ontario Convention Center)**
- H. GENERAL MANAGER’S REPORT**
- I. SAWPA GENERAL MANAGERS MEETING NOTES – APRIL 11, 2017**
- J. STATE LEGISLATIVE REPORT**
- K. CHAIR’S COMMENTS/REPORT**

There were no comments from the Chair.
- L. COMMISSIONERS’ COMMENTS**

There were no Commissioner comments.
- M. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**

**8. ADJOURNMENT**

There being no further business for review, Chair Longville adjourned the meeting at 11:22 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, May 2, 2017.

  
Susan Lien Longville, Chair

Attest:

  
Kelly Berry, CMC  
Clerk of the Board

