SAWPA COMMISSION
REGULAR MEETING MINUTES
SEPTEMBER 6, 2016

COMMISSIONERS PRESENT
Thomas P. Evans, Chair, Western Municipal Water District
Ed Killgore, Vice Chair, San Bernardino Valley Municipal Water District
Ronald W. Sullivan, Secretary-Treasurer, Eastern Municipal Water District
Phil Anthony, Orange County Water District
Terry Catlin, Inland Empire Utilities Agency

COMMISSIONERS ABSENT
None.

ALTERNATE COMMISSIONERS PRESENT; NON-VOTING
Jasmin Hall, Alternate, Inland Empire Utilities Agency
Steve Copelan, Alternate, San Bernardino Valley Municipal Water District
Brenda Dennstedt, Alternate, Western Municipal Water District

STAFF PRESENT
Celeste Cantú, Rich Haller, Larry McKenney, Mark Norton, Dean Unger,
David Ruhl, Carlos Quintero, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Chair Evans at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL
Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS
There were no public comments.

4. CONSENT CALENDAR
Commissioner Killgore left the meeting at 9:31 a.m., prior to discussion of and voting on the Consent Calendar. Agenda Item No. 4.B. was pulled from the Consent Calendar for discussion.

A. APPROVAL OF MEETING MINUTES: AUGUST 16, 2016
Recommendation: Approve as posted.

MOVED, approve the August 16, 2016 meeting minutes.

Result: Adopted (Passed; 4-1)
Motion/Second: Sullivan/Anthony
Ayes: Anthony, Catlin, Evans, Sullivan
Nays: None
Abstentions: None
Absent: Killgore

5. NEW BUSINESS
A. STRATEGIC ASSESSMENT, NEXT STEPS (CM#2016.70)
Celeste Cantú provided a PowerPoint presentation on next steps regarding the Strategic Assessment. The purpose of the Strategic Assessment process was to provide a means by which the Commission could review and discuss the major objectives of SAWPA. The intent of identifying the Processes,
Activities, and Tasks (PATs) during this process was to provide a description of the activities necessary to achieve the identified objectives and to facilitate an overall discussion. To assist in the discussion, staff provided estimated labor hours associated with the PATs – the process was not a budgeting exercise. The process of identifying the PATs, as well as the Purpose and Objectives for the three business lines and the Critical Success Factors needed to reach those objectives, concluded on July 19 with the Commission’s concurrence. Recognizing that overlapping and cross cutting activities could be consolidated, Staff was directed to provide a status update in six months.

Initially, Staff was to review and organize the PATs and incorporate them in the FYE 2018/2019 budget process. However, Staff recommended further analysis of the PATs via the following SAWPA workshops:

**October 4, 2016 Brine Line:** Presentation and discussion of the consolidated, refined PATs, as already prioritized with recommended level of resources and method of execution.

**November 15, 2016 OWOW:** Presentation and discussion of the consolidated, refined PATs, as already prioritized with recommended level of resources and method of execution, perhaps with input from the OWOW Steering Committee.

**December 6, 2016 Roundtables:** This is the most challenging of the three as the Strategic Assessment was conducted from the Business line perspective not on a Roundtable by Roundtable analysis. SAWPA staff will need to conduct the exercise internally applying the CSF and PATs to the different Roundtables to see how that sorts out. It is possible that this would need two sessions to cover the 11 Roundtables. It also seems appropriate that the Stakeholders who fund the Roundtables be invited to the discussion.

Commissioner Sullivan requested draft workshop materials be provided two weeks prior to the scheduled workshop.

MOVED, adopt the following workshop schedule for further analysis of the Processes, Activities, and Tasks (PATs): October 4 (Brine Line), November 15 (OWOW), and December 6 (Roundtables).

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<th>Result:</th>
<th>Adopted (Unanimously; 5-0)</th>
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<tbody>
<tr>
<td>Motion/Second:</td>
<td>Anthony/Catlin</td>
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<tr>
<td>Ayes:</td>
<td>Anthony, Catlin, Evans, Killgore, Sullivan</td>
</tr>
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<td>Nays:</td>
<td>None</td>
</tr>
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<td>Abstentions:</td>
<td>None</td>
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<td>Absent:</td>
<td>None</td>
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**B. PROGRESS REPORT ON THE PPIC’S 2016 CALIFORNIA’S WATER BRIEFING KIT AND AN INVITATION (CM#2016.74)**

Celeste Cantú provided an oral progress report on the PPIC’s 2016 *California’s Water* briefing kit update, which SAWPA sponsored at the $10,000 level. The PPIC will be hosting a half-day conference on “Policy Priorities for California’s Water” on October 18th in Sacramento, during which the briefing kit update will be presented. Commissioners interested in attending should contact with Celeste Cantú.

This item was for informational purposes; no action was taken on Agenda Item No. 5.B.

**C. BRINE LINE REACH 4A AND 4B LOWER MAINTENANCE ACTIVITIES (CM#2016.71)**

Carlos Quintero provided a PowerPoint presentation on Brine Line Reach 4A and 4B Lower maintenance activities. An inspection was conducted in July, which showed infiltration and damaged
6. **INFORMATIONAL REPORTS**

   **Recommendation:** Receive and file the following oral/written reports/updates.

**A. UPDATE ON PA 22 COMMITTEE (CM#2016.72)**
Mark Norton provided an oral report highlighting the agenda packet information.

**B. UPDATE ON PA 23 COMMITTEE (CM#2016.73)**
Mark Norton provided an oral report highlighting the agenda packet information.

**C. CHAIR’S COMMENTS/REPORT**
There was no comment or report from the Chair.

**D. COMMISSIONERS’ COMMENTS**
There were no Commissioners’ comments.

**E. COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**
Commissioner Sullivan requested an amendment to the SAWPA JPA granting equal authority to member agency General Managers and Deputy General Managers as is currently granted to the Commissioners relative to committee membership and voting rights on the PA 22 and PA 23 Committees. McKenney noted this would require an amendment to the JPA in addition to amending the project agreements.

Commissioner Sullivan requested staff provide a status report during the October 4 workshop on Round 1 and Round 2 and include a budget showing the amount been spent to date and what remains yet to be done.

7. **CLOSED SESSION**

Chair Evans announced the Commission would recess to Closed Session for consideration of Agenda Item No. 7.A., then return to Open Session for consideration of Agenda Item No. 4.B. Larry McKenney noted the designated personnel essential to the discussion of Agenda Item No 7.A.

At 10:09 a.m., Chair Evans recessed the meeting to Closed Session.

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**
Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

Chair Evans resumed Open Session at 10:56 a.m. There was no reportable action taken by the Commission on Agenda Item No. 7.A. during Closed Session.

The Commission next considered Agenda Item No. 4.B.
B. **REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE I (CM#2016.69)**

David Ruhl provided a PowerPoint presentation on Phase I of the Reach V Rehabilitation and Improvement Project, specifically covering negotiations with WEKA, Inc. and the performance of the following tasks:

- Removal of 3,340 ft deficient PVS/CIPP and replacement with new PVC Pipe
- Correction of deficiencies from previous contractor
- Maintain 12,000 ft bypass line
- CCTV and pressure test 7,500 ft Nordtube liners

A copy of the plans and specifications was provided for inspection. Cost proposal from WEKA is $2,044,602; the engineer’s estimate (Dudek) is $2,100,900. The work is scheduled to be completed in 120 days. Commissioner Catlin emphasized the necessity of preserving and documenting as the work proceeds in this area.

The Commission concurred that Staff should proceed to enter into a contract with WEKA, Inc.

**MOVED,** that the unfinished condition of the Reach V Rehabilitation and Improvement Project (the Project) after the termination for cause of the Project contractor continues to be an emergency that requires immediate action per the Commission’s prior action on August 2, 2016.

**Result:** Adopted (Unanimously; 5-0)

**Motion/Second:** Catlin/Sullivan

**Ayes:** Anthony, Catlin, Evans, Killgore, Sullivan

**Nays:** None

**Abstentions:** None

**Absent:** None

Chair Evans announced the Commission would next recess to Closed Session and consider Agenda Item No. 4.B. Larry McKenney noted the designated personnel essential to the discussion were as set forth on the agenda.

At 11:06 a.m., Chair Evans recessed the meeting to Closed Session.

B. **CONFERENCE WITH LABOR NEGOTIATORS – PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

Agency Designated Representatives: Thomas P. Evans, Commission Chair

Ed Killgore, Commission Vice Chair

Unrepresented Employee: General Manager

Commissioner Sullivan left the meeting during Closed Session and did not return. Chair Evans resumed Open Session at 11:34 a.m. Upon resuming Open Session, the Commission took the following action on Agenda Item No. 4.B.

**MOVED,** approve a two percent (2%) merit increase for the General Manager.

**Result:** Adopted (Unanimously; 4-0)

**Motion/Second:** Anthony/Catlin

**Ayes:** Anthony, Catlin, Evans, Killgore

**Nays:** None

**Abstentions:** None

**Absent:** Sullivan
8. **ADJOURNMENT**

There being no further business for review, Chair Evans adjourned the meeting at 11:36 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, September 20, 2016.

Ed Killgore, Vice-Chair

Attest:

Kelly Berry, CMC
Clerk of the Board