COMMISSIONERS PRESENT  
Thomas P. Evans, Chair, Western Municipal Water District  
Ronald W. Sullivan, Secretary-Treasurer, Eastern Municipal Water District  
Phil Anthony, Orange County Water District  
Jasmin A. Hall, Alternate, Inland Empire Utilities Agency  
Steve Copelan, Alternate, San Bernardino Valley Municipal Water District

COMMISSIONERS ABSENT  
None.

ALTERNATE COMMISSIONERS PRESENT; NON-VOTING  
David Slawson, Alternate, Eastern Municipal Water District

STAFF PRESENT  
Celeste Cantú, Rich Haller, Larry McKenney, Mark Norton, Karen Williams, Jerry Oldenburg, David Ruhl, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:01 a.m. by Chair Evans at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL
Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS
There were no public comments.

4. CONSENT CALENDAR

At the request of Chair Evans, Agenda Item No. 4.B. was pulled from the Consent Calendar for consideration after Closed Session.

A. APPROVAL OF MEETING MINUTES: NOVEMBER 15, 2016
Recommendation: Approve as posted.

MOVED, approve the November 15, 2016 meeting minutes.

Result: Adopted (Unanimously; 5-0)
Motion/Second: Anthony/Copelan
Ayes: Anthony, Copelan, Evans, Hall, Sullivan
Nays: None
Abstentions: None
Absent: None
5. **WORKSHOP DISCUSSION AGENDA**

A. **PRESIDENT'S AWARD – NATIONAL WATER RESOURCES ASSOCIATION**
   Commissioner Ronald W. Sullivan was commended for recently receiving the National Water Resources Association President’s Award for his leadership. Commissioner Sullivan expressed his appreciation and that he was humbled by the award.

   This item was for informational purposes; no action was taken on Agenda Item No. 5.A.

B. **SAWPA STRATEGIC ASSESSMENT – ROUNDTABLES BUSINESS LINE (CM#2016.104)**
   Mark Norton provided a PowerPoint presentation on the Roundtables Business Line, with a brief outline to date of the Roundtables which have been successfully concluded over the past twenty years. Norton then outlined the active Roundtables, which have been formed by the Commission since 2000. Stakeholders have expressed a continuing benefit as participants in the Roundtables Business Line. SAWPA staff hours for Roundtable efforts total 1.5 full time staff; this staff time is paid for entirely by the contributions of the Roundtable participants.

   Norton referenced the July 19, 2016, Strategic Assessment presentation by Paul Brown to the Commission, which included the Roundtable Purpose and Objectives, Critical Success Factors, and Processes, Activities and Tasks. Norton then reviewed the table contained on Page 19 of the agenda packet reflective of staff allocation for all PATs relating to the Roundtables Administration, Communication & Outreach, Facilitation, and Implementation; as noted, some PATs will require more resources than currently available to be accomplished at an “A” level.

   Commissioner Sullivan stated it was his impression these additional staff hours had already been addressed when SAWPA added staff this past year; noting the shortfall reflected on the table on Page 19, he asked if more staff would be requested. Norton stated that evaluation regarding staffing needs to accomplish the Roundtables Business Line would be part of the upcoming budget process. All three Business Lines would need to be evaluated in order to give the Commission an accurate recommendation as to whether additional staff would be necessary.

   A discussion ensued regarding the process involved in taking the knowledge and data one Roundtable generates and then making that information available to other Roundtables, agencies, watersheds, etc. While this is currently an unfunded activity, SAWPA could seek grant funding for this activity in the future.

   This item was for informational purposes; no action was taken on Agenda Item No. 5.B.

C. **EMERGING CONSTITUENTS PROGRAM TASK FORCE – PUBLIC OUTREACH STATUS REPORT (CM#2016.105)**
   Michelle DeGrave of DeGrave Communications provided a PowerPoint presentation on social media support services for the Emerging Constituents Program Task Force, which included an update on various social media platforms, articles and content of blog posts on YourSoCalTapWater.org, and informational videos. There was a brief discussion regarding expansion of these and other platforms in order to reach more individuals within the watershed. DeGrave Communications will increase its efforts in working with the Member Agency staff; Norton believes our efforts to date have been on par with similar efforts within the industry.

   This item was for informational purposes; no action was taken on Agenda Item No. 5.C.
D. **SOUTHERN CALIFORNIA COSTAL WATER RESEARCH PROJECT – FACILITIES TOUR**
Celeste Cantú provided the SCCWRP 2015 Annual Report, and noted there will be an upcoming tour of their facilities.

6. **NEW BUSINESS**
A. **BIENNIAL ELECTION OF COMMISSION OFFICERS (CM#2016.106)**
   It was noted that the biennial election of SAWPA Commission Officers will take place on January 17, 2017. Commissioner Sullivan requested clarification at that time relative to the rotation of officers.

   This item was for informational purposes; no action was taken on Agenda Item No. 6.A.

7. **INFORMATIONAL REPORTS**
   **Recommendation:** Receive and file the following oral/written reports/updates.

   A. **GENERAL MANAGER’S REPORT**
      There was no General Manager’s report.

   B. **CHAIR’S COMMENTS/REPORT**
      There were no comments or Chair’s report.

   C. **COMMISSIONERS’ COMMENTS**
      There were no Commissioners’ comments.

   D. **COMMISSIONERS’ REQUEST FOR FUTURE AGENDA ITEMS**
      There were no Commissioner requests for future agenda items.

8. **CLOSED SESSION**
   Larry McKenney noted the Commission would discuss Agenda Item No. 8.A., with no action anticipated. At 10:12 a.m., Chair Evans recessed the meeting to Closed Session. Designated personnel essential to the discussion of Agenda Item No. 8.A. were present during Closed Session.

   A. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(1)**
      Name of Case: Spiniello Companies v. Charles King Company, Inc., Santa Ana Watershed Project Authority, The Ohio Casualty Insurance Company (Superior Court of Los Angeles BC616589)

   Chair Evans resumed Open Session at 11:44 a.m. There was no reportable action.

   The Commission next considered Agenda Item No. 4.B.

   B. **REACH V REHABILITATION AND IMPROVEMENT PROJECT – PHASE I (CM#2016.94)**

      **MOVED,** Find that the unfinished condition of the Reach V Rehabilitation and Improvement Project (the Project) after the termination for cause of the Project contractor continues to be an emergency that requires immediate action per the Commission’s prior action on August 2, 2016.

      **Result:** Adopted (Unanimously; 5-0)

      **Motion/Second:** Anthony/Copelan
      **Ayes:** Anthony, Copelan, Evans, Hall, Sullivan
      **Nays:** None
      **Abstentions:** None
      **Absent:** None
9. **ADJOURNMENT**

There being no further business for review, Chair Evans adjourned the meeting at 11:45 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, December 20, 2016.

Thomas P. Evans, Chair

Attest:

Kelly Berry, CMC
Clerk of the Board