



**SAWPA COMMISSION
REGULAR MEETING MINUTES
JANUARY 15, 2019**

COMMISSIONERS PRESENT

Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency
Bruce Whitaker, Orange County Water District (9:38 a.m.)
Brenda Dennstedt, Western Municipal Water District
T. Milford Harrison San Bernardino Valley Municipal Water District

COMMISSIONERS ABSENT

None

**ALTERNATE COMMISSIONERS
PRESENT; NON-VOTING**

June D. Hayes, San Bernardino Valley Municipal Water District

STAFF PRESENT

Rich Haller, Karen Williams, Mark Norton, Dean Unger, David Ruhl,
Carlos Quintero, Rick Whetsel, Mike Antos, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:30 a.m. by Vice Chair Sullivan at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

2. ROLL CALL

Roll call was duly noted and recorded by the Clerk of the Board.

3. PUBLIC COMMENTS

There were no public comments.

4. WELCOME NEW SAWPA COMMISSIONERS

The Commission welcomed T. Milford Harrison, Commissioner, representing SBVMWD to the SAWPA Commission; the oath of office was administered to Commissioner Harrison. The record will reflect that June D. Hayes will now serve as Alternate Commissioner representing SBVMWD.

5. CONSENT CALENDAR

A. APPROVAL OF MEETING MINUTES: DECEMBER 18, 2018

Recommendation: Approve as posted.

B. TREASURER'S REPORT – DECEMBER 2018

Recommendation: Approve as posted.

MOVED, approve the Consent Calendar.

Result: **Adopted (Unanimously)**

Motion/Second: Dennstedt/Hall

Ayes: Dennstedt, Hall, Harrison, Sullivan

Nays: None

Abstentions: None

Absent: Whitaker

6. WORKSHOP DISCUSSION AGENDA

A. LEGISLATIVE REPORT

West Coast Advisors President Michael Boccadoro provided a PowerPoint presentation with a 2018 legislative session report and overview of key issues for 2019 including the California WaterFix, water rights for the environment (environmental water budget), elimination of ocean discharge, wildfire financial responsibility and energy shutoff, and continued implementation of the 2012 Human Right to Water Act (AB 658) which involves consolidation of unsustainable systems and improving systems in disadvantaged communities.

Commissioner Whitaker arrived at 9:38 a.m., during presentation of the legislative report.

Ongoing efforts to seek and institute local strategic efforts were discussed and encouraged. General Manager Haller noted supporting clean, sustainable ocean discharge will be a focus moving forward in addressing any potential impact to the Brine Line. Efforts for prolonged funding and expansion of the Water-Energy Community Action Network (WECAN) program beyond the watershed continue.

This item was for informational purposes; no action was taken on Agenda Item No. 6.A.

7. NEW BUSINESS

A. ROTATION OF OFFICERS AND COMMISSION APPOINTMENTS (CM#2019.7)

SAWPA Resolution No. 355 calls for the rotation of officers at a meeting in January of each odd-numbered year, stating that it is the non-binding intention of the Commission to rotate the positions of Chair, Vice Chair and Secretary-Treasurer among the member agencies. In keeping with the historical rotation, the officer rotation among the member agencies would be as follows: Chair, EMWD; Vice Chair, IEUA; Secretary-Treasurer, OCWD.

It was noted that the governing boards of IEUA and WMWD had not yet acted to appoint SAWPA Commission representation; accordingly, the actions taken under this Agenda Item No. 7.A. were approved subject to the SAWPA Commission acknowledging and affirming at the February 5 meeting any action taken by the IEUA and WMWD governing Boards.

The Commission then considered each of the four staff recommendations by a separate vote as set forth below.

MOVED, authorize the rotation of officers in accordance with the historical rotation provisions of Resolution No. 355, and appoint Ronald W. Sullivan as Commission Chair, Jasmin A. Hall as Commission Vice Chair, and Bruce Whitaker as Commission Secretary-Treasurer.

Result:	Adopted (Unanimously)
Motion/Second:	Dennstedt/Hall
Ayes	Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

Other Commission Appointments – LESJWA Representative

The Commission is required by the JPA creating the Lake Elsinore and San Jacinto Watersheds Authority (LESJWA) to appoint one SAWPA Commissioner to their Board of Directors to represent SAWPA for a two-year term. The current representative, Brenda Dennstedt, noted her desire to continue serving on the LESJWA Board.

MOVED, adopt Resolution No. 2019-1 appointing Brenda Dennstedt to the Lake Elsinore and San Jacinto Watersheds Authority (LESJWA) Board of Directors as the SAWPA representative.

Result:	Adopted (Unanimously)
Motion/Second:	Whitaker/Hall
Ayes	Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

Other Commission Appointments – OCSD/SAWPA Joint Policy Committee

Commissioners Sullivan and Hall currently serve on the Committee. Commissioner Sullivan noted a desire to continue serving and Commissioner Harrison voiced his desire to serve on the Committee.

MOVED, reappoint Ronald W. Sullivan and appoint T. Milford Harrison to the OCSD/SAWPA Joint Policy Committee.

Result:	Adopted (Unanimously)
Motion/Second:	Dennstedt/Hall
Ayes	Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	None

Other Commission Appointments – One Water One Watershed (OWOW) Steering Committee

The OWOW Steering Committee (OWOW Committee) membership is comprised of eleven (11) individuals from three counties (Riverside, San Bernardino and Orange); two members are SAWPA Commission representatives selected by the SAWPA Commission.

On February 6, 2018, the Commission adopted Resolution No. 2018-1 appointing to the OWOW Steering Committee the Commissioner from the member agencies whose board member has been appointed as Vice Chair and Secretary-Treasurer, with the Vice Chair also serving as OWOW Committee Convener. Members serve for a term of four (4) years. Should either/both the Vice Chair and/or the Secretary-Treasurer be unavailable to serve for all or a portion of said four-year term, the Commission shall appoint another SAWPA Commissioner in accordance with the provisions of Resolution No. 2018-1. Staff recommended the Commission acknowledge the rotation of representatives to the OWOW Committee with the Vice Chair serving as Convener as set forth in Resolution No. 2018.1.

MOVED, acknowledge the rotation of representatives to the One Water One Watershed (OWOW) Steering Committee as set forth in Resolution No. 2018-1 with Vice Chair Jasmin A. Hall serving as Convener and Secretary-Treasurer Bruce Whitaker as the second SAWPA representative.

Result: **Adopted (Unanimously)**
Motion/Second: Harrison/Dennstedt
Ayes: Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

B. COMMISSIONERS COMPENSATION (CM#2019.8)

On March 7, 2017, the Commission adopted Ordinance No. 2017-01 setting the per day of service compensation which may be received by the Commissioners and Alternates, not to exceed a total of six (6) days of service in any calendar month. The current per day of service compensation amount is \$200. In accordance with Ordinance No. 2017-01, the compensation amount will automatically increase to \$210 beginning in January 2019. Alternatively, the Commission may elect not to receive an increase by adopting the attached Resolution No. 2019-02.

The record will reflect that no action was taken on Agenda Item No. 7.B., increasing the Commissioner compensation to \$210 beginning in January 2019.

C. SAWPA BUILDING IMPROVEMENTS. (CM#2019.3)

Carlos Quintero provided a PowerPoint presentation outlining proposed SAWPA building improvements; activities will be completed by different vendors and in accordance with the procurement policy. Staff was given direction to proceed and bring back potential options for consideration by the Commission at a future meeting.

MOVED, authorize the use of \$148,000 from the Building Reserve Fund to make various improvements to the SAWPA Building.

Result: **Adopted (Unanimously)**
Motion/Second: Dennstedt/Harrison
Ayes: Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

D. SAWPA PROJECT PROPOSALS – DWR PROPOSITION 1 IRWM IMPELMENTATION GRANT PROGRAM (CM#2019.4)

Rick Whetsel provided a PowerPoint presentation outlining the development of an urban landscape assessment tool to measure, monitor, classify and report on landscape water demands in the Santa Ana River watershed with a uniform methodology to accurately calculate landscape water demands on an agency and regional scale. The timeline to complete the project is two years with an estimated \$964,000 total cost. There is a 50% cost share requirement; SAWPA is working with member agencies, the Municipal Water District of Orange County, and possibly the other IRWM Funding Areas in southern Orange County and Riverside County to provide \$482,000 in local match. The project will result in 4,775-acre feet per year in expected water savings.

MOVED, authorize staff to submit the following Project Proposals for consideration for DWR Prop 1 IRWM Implementation Grant Program funding: Watershed-Wide Water Budget Development.

Result: **Adopted (Unanimously)**
Motion/Second: Hall/Dennstedt
Ayes: Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

E. FYE 2020 AND 2021 BUDGET GOALS AND OBJECTIVES (CM# 2019.5)

Karen Williams provided a PowerPoint presentation and reviewed the goals and objectives staff will utilize in preparing the FYE 2020 and 2021 Budget.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 7.E.

F. AERIAL IMAGERY PARTNERSHIP STUDY WITH THE DEPARTMENT OF WATER RESOURCES (CM# 2019.6)

Mark Norton provided a PowerPoint presentation outlining an aerial imagery partnership study with the Department of Water Resources (DWR).

At the December PA 22 Committee meeting, SAWPA staff, at the direction of the PA 22 Committee, presented preliminary discussions with the Department of Water Resources (DWR) regarding a future opportunity to partner on data and water use efficiency efforts. Through SAWPA's outreach to the agency, DWR recommended a study whereby SAWPA ensures approximately three retailers use the 2015 aerial imagery data via the ESRI Customer Parcel Water Budget Tool and upload their billing data to compare customer budgets to the volume of water used per customer. By involving the retail agency partners, DWR would be interested in understanding how many customers are over and/or under budget and the most effective way to communicate these results with customers. In December, staff also presented to the Committee a risks and rewards analysis assessing the potential outcomes of the study, which are outlined in the memo for this Agenda Item No. 7.F. After discussion, the PA 22 Committee felt that proceeding with such a study between SAWPA and DWR would be more of a policy decision of the SAWPA Commission recognizing that there could be risks with engagement, and it was recommended that staff approach the SAWPA Commission for feedback. If supported by the SAWPA Commission, SAWPA will proceed with developing a more detailed draft scope and budget for this study and present it to the PA 22 Committee at a future meeting.

A discussion ensued regarding the noted risks and rewards; Commissioners supported staff moving forward in developing a draft scope and budget, including necessary cost and resources, and suggested consideration of a phased approach.

MOVED, direct staff to develop a draft scope and budget for the Aerial Imagery Partnership Study with the Department of Water Resources (DWR), which should include a phased approach.

Result: **Adopted (Unanimously)**
Motion/Second: Harrison/Hall
Ayes: Dennstedt, Hall, Harrison, Sullivan, Whitaker
Nays: None
Abstentions: None
Absent: None

8. INFORMATIONAL REPORTS

The following oral/written reports/updates were received and filed.

A. CASH TRANSACTIONS REPORT – NOVEMBER 2018

B. INTER-FUND BORROWING – NOVEMBER 2018 (CM#2019.1)

C. PERFORMANCE INDICATORS/FINANCIAL REPORTING – NOVEMBER 2018 (CM#2019.2)

D. GENERAL MANAGER REPORT

General Manager Haller reviewed his report.

E. SAWPA GENERAL MANAGERS MEETING NOTES

- January 8, 2019

F. CHAIR'S COMMENTS/REPORT

Chair Sullivan noted Mike Antos will be leaving SAWPA, and he voiced his appreciation and respect for the work accomplished during Mike's time at SAWPA. The Commissioners echoed Chair Sullivan's comments.

G. COMMISSIONERS' COMMENTS

There were no Commissioners comments.

H. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS

9. CLOSED SESSION

Chair Sullivan recessed the meeting to Closed Session at 11:16 a.m. General Manager Rich Haller was present during the discussion of Agenda Item No. 9.A.

A. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR


SAWPA Designated Representative: General Manager Richard E. Haller
Non-Represented Employees: All SAWPA employees

Chair Sullivan resumed Open Session at 11:32 a.m. There was no reportable action.

10. ADJOURNMENT

There being no further business for review, Chair Sullivan adjourned the meeting at 11:32 a.m.

Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday, February 5, 2019.



Ronald W. Sullivan, Chair

Attest:



Kelly Berry, CMC
Clerk of the Board