



**SAWPA COMMISSION  
REGULAR MEETING MINUTES  
DECEMBER 4, 2018**

**COMMISSIONERS PRESENT**

Ronald W. Sullivan, Vice Chair, Eastern Municipal Water District  
Jasmin A. Hall, Secretary-Treasurer, Inland Empire Utilities Agency  
Bruce Whitaker, Orange County Water District  
Thomas P. Evans, Western Municipal Water District

**COMMISSIONERS ABSENT**

Mark Bulot, Chair, San Bernardino Valley Municipal Water District

**ALTERNATE COMMISSIONERS  
PRESENT; NON-VOTING**

Kati Parker, Alternate, Inland Empire Utilities Agency  
Brenda Dennstedt, Alternate, Western Municipal Water District

**STAFF PRESENT**

Rich Haller, Larry McKenney, Karen Williams, Mark Norton, Dean Unger,  
David Ruhl, Carlos Quintero, Mike Antos, Kelly Berry

The Regular Commission Meeting of the Santa Ana Watershed Project Authority was called to order at 9:35 a.m. by Vice Chair Sullivan at the Santa Ana Watershed Project Authority, 11615 Sterling Avenue, Riverside, California.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Roll call was duly noted and recorded by the Clerk of the Board.

**3. PUBLIC COMMENTS**

June Hayes, Vice President/Treasurer, San Bernardino Valley Municipal Water District, advised that effective December 7, 2018, she will be the SBVMWD Interim Commissioner until their Board elections are held on January 15, 2019. The SBVMWD Commissioner has been serving as Chair for a two-year term which will end in January; however, Director Hayes requested Vice Chair Sullivan serve as Chair for the December 18, 2018 Commission meeting. Vice Chair Sullivan noted he will be happy to do so.

**4. CONSENT CALENDAR**

**A. APPROVAL OF MEETING MINUTES: NOVEMBER 20, 2018**

Recommendation: Approve as posted.

**MOVED**, approve the Consent Calendar.

Result:	<b>Adopted (Unanimously)</b>
Motion/Second:	Whitaker/Hall
Ayes:	Evans, Hall, Sullivan, Whitaker
Nays:	None
Abstentions:	None
Absent:	Bulot

## 5. NEW BUSINESS

### A. IT INFRASTRUCTURE SERVER NETWORK UPGRADE STATUS REPORT (CM#2018.119)

Dean Unger provided the PowerPoint presentation contained in the agenda packet (pages 10-15) updating the Commission on recent IT infrastructure server network upgrades. Staff engaged up to five vendors during the process, and all project goals were met.

Commissioners Sullivan and Hall led a discussion on document storage and archival of records. Sullivan wanted to ensure Brine Line documentation is never deleted and always archived. Staff responded the current records retention policy provides for electronic archival of records essential to the operation of the Brine Line; an updated retention policy will most likely be brought before the Commission in 2019. Unger noted the newer hardware provides an enhanced ability for records management and accessing those records, which are always live and fully searchable.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.A.

### B. REACH 4B UPPER RELOCATION (CM#2018.120)

Carlos Quintero provided a PowerPoint presentation on upper Reach 4B relocation. The project was completed on schedule; the budget was exceeded by approximately \$5,800 to meet Caltrans' requirement of a concrete slurry backfill. The budget excess is within the 25% contract contingency. Vice Chair Sullivan stated GPS coordinates of the line relocation should be documented and included as part of the as-built drawings. Rich Haller noted the line relocation was a requirement of Caltrans; the pipeline removed was originally installed in 2012, so it has a potential use in the future.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.B.

### C. OWOW PROGRAM UPDATE (CM#2018.121)

Mike Antos provided the PowerPoint presentation contained in the agenda packet (pages 105-110). Antos advised the OWOW Plan Update 2018 (Plan) was released November 19, 2018 for public review; the comment period remains open through December 14, 2018. The Plan includes six goals for achieving a sustainable watershed and over one hundred management and policy strategies on how to achieve those goals and is representative of the continuing collaborative partnerships within the watershed. At the conclusion of the comment period, staff will respond to any comments received and complete final edits to the Plan. It is anticipated the final Plan will go before the OWOW Steering Committee for consideration at the January 24, 2019 meeting, followed by a public hearing and adoption by the SAWPA Commission in February 2019. The Plan will then be submitted to the Department of Water Resources (DWR) for their concurrence that it is compliant.

On October 5, 2018, DWR announced the Proposition 1 IRWM implementation grants with a release of the draft Project Solicitation Package (PSP); the public comment period with public meetings will occur from October 5 through December 14, 2018. Upon receipt and review of comments, a final PSP is anticipated to be released in early 2019. Staff will work with DWR during the comment period to initiate a local meeting and pre-application workshop regarding the PSP where DWR will learn of the projects we have in mind and provide feedback before submission of the final proposal. The pre-application process is a new step instituted by DWR in this funding round as an avenue for providing feedback prior to final proposal submission. SAWPA will draft and submit a comment letter for submission prior to the December 14 deadline.

A discussion ensued regarding DWR's requirement that CEQA is complete within six months after grant award. Antos advised that when the projects go before the OWOW Steering Committee and SAWPA Commission for review, project presentation will include CEQA process status to date.

Antos shared the following table with proposed funding allocation for Rounds 1 and 2:

Funding Area	Round 1 General	Round 1 DAC	Round 2 General	Round 2 DAC
Santa Ana	\$21,925,000	\$2,205,000	\$21,925,000	\$4,095,000
	50%	35%	50%	65%

Staff will work with DWR in providing input to solidify funding and timing at the conclusion of the Call for Projects period. Currently, Round 2 is anticipated to begin 2021.

SAWPA opened the Call for Projects Seeking Grants on November 26, 2018. An online tool for data submission is available on the SAWPA website. The call will remain open until January 22, 2019. Once closed, SAWPA will review project data entry for errors. All project information will be released to the public for review, and a workshop will be held to allow project proponents an opportunity to consider merging efforts to improve competitiveness and strengthen partnerships. Following any changes during this collaborative process, a list of projects will be rated and ranked; thereafter additional stakeholder workshops will be held to refine project priorities. A recommended portfolio of projects will then be brought forward to the OWOW Steering Committee for review prior to submission to DWR in support of their Pre-Application Workshop, the purpose of which is for DWR to regionally engage and offer suggestions and feedback to ensure program compliance. This workshop will be held at SAWPA during April/May 2019. Final project submission to DWR is anticipated to be June 2019. While there is no set-aside for smaller projects, Antos advised the OWOW Steering Committee has approved a process where projects requesting less than \$500,000 of grant money are competing amongst themselves for 10% of the available resources, and projects that are requesting more than \$500,000 are competing amongst themselves for the other 90% of the grant funding.

This item was for informational and discussion purposes; no action was taken on Agenda Item No. 5.C.

**6. INFORMATIONAL REPORTS**

The following oral/written reports/updates were received and filed.

**A. GENERAL MANAGER REPORT**

Rich Haller provided an oral report on the ACWA Fall Conference in San Diego and the November PPIC Conference in Sacramento.

**B. CHAIR'S COMMENTS/REPORT**

There were no further Chair comments or reports.

**C. COMMISSIONERS' COMMENTS**

Commissioner Evans noted this would be his final meeting as a SAWPA Commissioner; he has appreciated participating with this group of professionals, both the Commission and SAWPA staff. He is particularly proud of the work completed to establish SAWPA's business lines – Brine Line, OWOW, and Roundtables. Evans acknowledged the late Phil Anthony and his many efforts in keeping SAWPA united in goal and purpose; he encouraged those same efforts into the future. Evans commended SAWPA staff for their focus and commitment. Commissioner Sullivan thanked Evans for his service, and echoed his sentiments regarding Phil Anthony.

**D. COMMISSIONERS' REQUEST FOR FUTURE AGENDA ITEMS**

There were no further requests for future agenda items.

**7. CLOSED SESSION**

There were no Closed Session items.

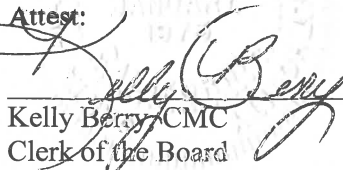
**8. ADJOURNMENT**

There being no further business for review, Vice Chair Sullivan adjourned the meeting at 10:35 a.m.

**Approved at a Regular Meeting of the Santa Ana Watershed Project Authority Commission on Tuesday,  
December 18, 2018.**

  
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Ronald W. Sullivan, Vice Chair

Attest:

  
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Kelly Berry, CMC  
Clerk of the Board