

RFP – Brine Line Right-of-Way Maintenance

Mandatory Pre-Proposal Meetings

July 18, and July 24, 2012

ATTENDEES:

Brian Nuttall
Paul Webb
Carlos Quintero
David Ruhl
Ed Acosta
Regina Patterson

REPRESENTING:

Green Meadows landscape
RPW Services, Inc.
SAWPA
SAWPA
SAWPA
SAWPA

Meeting 1 – July 18, 2012

Introductions

The Pre-Proposal Meeting commenced at 8:34 a.m. at the Santa Ana Watershed Project Authority located at 11615 Sterling Avenue, Riverside, California. Introductions were made.

Project Description / Brine Line Overview

Carlos Quintero provided a brief description of the project work and an overview of the RFP stating SAWPA is requesting right-of-way maintenance services to clear vegetation around maintenance access structures (MAS), mowing, and clearing along a 10-foot wide road that may include removal of fallen trees. Carlos displayed maps of the areas showing locations of Brine Line Reaches IV-A lower and IV-B lower. He indicated there will be environmental restrictions for the area around Reach IV-A Lower. Work will not begin until after September 15, 2012 to allow for habitat protection.

He emphasized staying within the 10-foot road and not driving over 10 miles per hour as required by the dog training facility located in the area.

Carlos described Reach IV-B Lower as having more challenges involving stream crossings to access the areas requiring maintenance. Construction of temporary bridges to allow for equipment crossing will be required as part of the contract and must be removed upon final inspection of work.

Photos were displayed as Carlos described the cutting and clearing process. Cutting levels were discussed and it was determined that the level preferred would be to leave a maximum of 1-inch without removing the root.

Question

Question: Is spraying allowed as part of the clearing process to minimize future growth?

Response: Carlos said herbicide use may be an option the contractor can consider. Clearing and herbicide use will be clarified as part of Addendum No. 2.

Proposal Requirements

Carlos stated the proposals are due August 1, 2012 at 11:00 a.m. with no exceptions. Questions are due July 30, by noon. He reviewed the technical and cost proposal requirements as indicated in the RFP. He emphasized the importance of acknowledging the insurance requirements and addenda.

Question: Are there any license requirements?

Response: Carlos said that will be clarified by addendum indicating that SAWPA would be requiring a C-27 California Landscape Contractor's License.

The Pre-Proposal meeting ended at 9:35 a.m.

Ed Acosta escorted Brian Nuttall (Green Meadows Landscape) and Paul Webb (RPW Services, Inc.) on a tour of the sites.

Meeting 2 – July 24, 2012

ATTENDEES:

Daniel Slinger
Justin Blevins
Brian Nuttall
Kyle Washburn
Dennis Washburn
Carlos Quintero
David Ruhl
Ed Acosta
Regina Patterson

REPRESENTING:

Natures Image, Inc.
RPW Services, Inc.
Green Meadows Landscape
Washburn Grove Management
Washburn Grove Management
SAWPA
SAWPA
SAWPA
SAWPA

Introductions

The Pre-Proposal Meeting commenced at 8:32 a.m. at the Santa Ana Watershed Project Authority located at 11615 Sterling Avenue, Riverside, California. Introductions were made.

Project Description / Brine Line Overview

Carlos Quintero provided a brief description of the project work and an overview of the RFP stating SAWPA is requesting right-of-way maintenance services to clear vegetation 50-feet around each maintenance access structure (MAS), clearing along a 10-foot wide road that may include removal of fallen trees and mowing. Carlos displayed maps of the maintenance access roads and locations of Brine Line Reaches IV-A lower and IV-B lower. There is one existing access road that will not require clearing. He indicated there will be environmental restrictions for the area around Reach IV-A Lower. Work will not begin until after September 15, 2012 to allow for habitat protection.

The importance of staying within the 10-foot road and not driving over 10 miles per hour within the area was emphasized as required by the dog training facility.

Carlos described Reach IV-B Lower (near the Corona Treatment Plant) as having more challenges involving stream crossings to access the areas requiring maintenance. Construction of temporary bridges to allow for equipment crossing will be required as part of the contract and must be removed upon final inspection of work.

Photos were displayed as Carlos described the cutting and clearing process. Vegetation cutting level is 1-inch.

Proposal Requirements

Carlos stated the proposals are due August 1, 2012 at 11:00 a.m. with no exceptions. Questions are due July 30, by noon. He reviewed the technical and cost proposal requirements as indicated in the RFP. He emphasized the importance of acknowledging the insurance requirements and addenda. SAWPA is asking for a C-27 California Landscape Contractor's License. Three references are also requested.

Addendum No. 2 will be issued this week by email.

Questions

Question: Is spraying allowed as part of the clearing process to minimize future growth?

Response: Carlos said herbicide use may be an option the contractor can consider. Clearing and herbicide use will be clarified as part of Addendum No. 2.

Question: Does prevailing wage fall under landscaping?

Response: Yes, there is a category that applies to landscaping.

Question: Did many firms attend the July 18 meeting?

Response: There were two attendees.

Question: What is the access to Reach IV-B Lower?

Response: There is airport access. However, no clearing inside the airport is expected.

Question: Are there requirements on tonnage?

Response: That is based upon the contractor's needs to manage equipment.

Question: Are overhanging tree branches to be removed?

Response: If they are in the way.

Question: Does the temporary bridge stay?

Response: Once done, the temporary bridge is to be removed.

The Pre-Proposal meeting ended at 8:56 a.m.

The following attendees accompanied Ed Acosta and Carlos Quintero for the mandatory tour of the work sites:

Daniel Slinger, Natures Image, Inc.
Justin Blevins, RPW Services, Inc.
Brian Nuttall, Green Meadows Landscape
Kyle Washburn, Washburn Grove Management
Dennis Washburn, Washburn Grove Management

Discussion on the tour included the following:

Discussed the large amounts of debris and whether to push everything to the side or remove. Vegetation from a tree that has fallen over the roadway will have to be trimmed away to allow passage. Carlos asked that tree branches not be cut, only the vegetation.

Optional access can be from the other side so the cost proposal form will change to clearing this area with only one bridge. You could do all bridges if you prefer or do one bridge with a smaller machine or manually.

Vegetation is to be removed/trimmed 10-feet around the manholes on Reach IV-A Upper and Reach IV. Clearing is from the road to the manhole.

The tour continued with Ed leading the group around to the various access gates.

The tour ended at 2:40 p.m.