

NOTICE AND AGENDA

BIG BEAR LAKE TMDL TASK FORCE

Wednesday, June 17, 2009 – 1:30 p.m.

Big Bear Municipal Water District

40524 Lakeview Drive

Big Bear Lake, CA 92315

(909) 866-5796

1. Call to Order/Introductions
2. Approval of April 22, 2009 Minutes
3. Status Update: Task Force Administration
 - a. Task Force Agreement
 - b. TMDL Schedule of Deliverables
 - c. Task Force Budget
 - d. Review FY 2009-10 Consultant Contracts:
4. Status Update: Watershed-wide Nutrient Monitoring Program
 - a. Draft Monitoring Plan and QAPP
 - b. Field Training Schedule
5. Status Update: Big Bear Lake QAPP
6. Status Update: Big Bear Lake Management Plan
7. Status Update: Mercury TMDL
8. Other Business
9. Schedule Next Meeting
10. Adjournment

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Task Force Secretary Regina Patterson at (951) 354-4246, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

MINUTES OF THE
BIG BEAR LAKE TMDL TASK FORCE MEETING

April 22, 2009

Agency

Regional Water Quality Control Board
California Department of Transportation
California Department of Transportation
City of Big Bear Lake
San Bernardino County SW Program
Brown and Caldwell
Big Bear Mountain Resorts
Big Bear Municipal Water District
US Forest Service
Nautilus Environmental
Risk Sciences
Santa Ana Watershed Project Authority
Santa Ana Watershed Project Authority
Santa Ana Watershed Project Authority

Participant

Heather Boyd
Cathy Jochai
Gian Villareal (RBF)
David Lawrence
Matt Yeager
Nancy Gardiner
Karl Klouzer
Scott Heule
Robert Taylor
Adrienne Ciber
Tim Moore
Mark Norton
Rick Whetsel
Regina Patterson

Call to Order & Introductions

Big Bear Lake TMDL Task Force meeting was called to order at 9:30 a.m. at San Bernardino County Public Works, 825 East Third Street, San Bernardino, California.

Approval of March 24, 2009 Minutes

The March 24, 2009, Big Bear Lake TMDL Task Force meeting minutes were presented for approval. Hearing no comments, the meeting minutes were received and filed.

Upon motion by Matt Yeager, seconded by Cathy Jochai, the motion unanimously carried:

BBLTMDL 09/04-01

MOVED, Approve the March 24, 2009 Big Bear Lake TMDL Task Force Meeting Minutes as presented.

Update: Task Force Administration – Task Force Agreement, TMDL Schedule of Deliverables, Budget and FY 2009-10 Consultant Contract Approvals

Task Force Agreement – Rick Whetsel reported he has received all signatures for the Task Force agreement with the exception of San Bernardino County. Matt Yeager reported their signature pages have been mailed to SAWPA. Rick Whetsel said once those are received copies of the agreement will be promptly sent to all participating agencies.

TMDL Schedule of Deliverables – Mr. Whetsel presented the updated Plan/Schedule of TMDL deliverables inviting comments, corrections or updates. He noted the Lake Management Plan, Task 6, due in November 2007 is still in progress.

Tim Moore stated the Annual Data Report is due in February each year. It was not done this year because no data was collected in 2008. The Regional Board asked that that be stated in writing for clarity. He presented a letter to the Regional Board dated April 22, 2009, that states the Task Force expects to begin gathering new data this summer. The Lake Monitoring Plan was approved but the QAPP has not. The Watershed Monitoring Plan, nor QAPP have been approved. These documents must be approved by the Regional Board prior to initiating the monitoring program to be compliant with SWAMP, a requirement for all TMDL data. It

is our expectation, based on the work that is being done and the progress to date, that the Watershed Monitoring Plan will go to the Regional Board May 22, 2009. With no problems expected, data collection will begin this summer.

Mark Norton suggested showing on the worksheet that a Draft plan for Task 6 has been submitted to the Regional Board to comply with the deadline, so that people don't get the impression we are still waiting.

Task Force Budget – Mr. Whetsel referred to the Task Force Budget for FY 2007-08 clarifying that a total of \$37,955 was invoiced to the Task Force, based upon the invoice data that has been submitted by BBMWD. He then went on to clarify a number of issues with the FY 2007-08 budget worksheet. He noted that the Task Force had budgeted \$3,960 for the atmospheric deposition analysis, however, there were additional charges of \$ 7,736 (FedEx shipping charges of atmospheric deposition samples) to the Task Force by the Forest Service. SAWPA charges were budgeted for \$25,000 but the actual charges were \$26,671. And lastly, CalTrans was not able to pay their invoice for FY 2007-08, because the Task Force did not have a signed agreement in place. Therefore, there was a budget over run of \$12,880 for 2007-08 to be reimbursed to BBMWD by the Task Force once the Task Force agreement is final and funds are received.

FY 2008-09 invoices have been sent. To date, payment has been received from San Bernardino County. Caltrans is waiting to have the signed Task Force agreement prior to submitting funds to cover both FY 2007-08 and FY 2008-09. Mr. Whetsel noted some additional items have been added to the FY 2008-09 Task Force budget that were not included the approved budget, due to the delay in the Task Force becoming official. The items highlighted in yellow are expenses to date to be reimbursed to BBMWD who has been covering the costs of the Task Force to date.

For FY 2009-10 the budget shows Mr. Moore is providing a 20% reduction for consultant costs. Brown and Caldwell monitoring costs are shown to be significantly higher than the budgeted amount. This is to address the proposed TMDL monitoring. These additional costs for monitoring will be covered by the carry over expected for FY 2008-09. Robert Taylor asked that Item 7 be removed from the 2009-10 budget and add Grout Creek Monitoring with "no value". Big Bear Mountain Resorts also requested that their contribution for watershed monitoring be shown as "no value" as their contribution will be in-kind labor.

Upon motion by Matt Yeager, seconded by Scott Heule, the motion unanimously carried:

BBLTMDL 09/04-02
MOVED, Approve the Task Force Budget as amended.

Mr. Whetsel presented the FY 2009-10 Consultant Contracts for Risk Sciences and Brown and Caldwell for approval. Matt Yeager inquired about the equal opportunity employment requirement and suggested that something be written in that states that all public agencies have the requirement to comply with equal opportunity employment. He expressed concern that anything this Task Force does in the future may be scrutinized for this because of the lack of a competitive bidding process. Mr. Norton said that SAWPA has a prepared document that says why a sole source is used. It is a written justification. A sole source is determined based on the expertise and knowledge that one has with certain consultants. If an RFP process is preferred, that can be done too.

Upon motion by Karl Klouzer, seconded by Matt Yeager, the motion unanimously carried:

BBLTMDL 09/04-03
MOVED, Direct SAWPA staff to prepare a Task Order with Risk Sciences for \$24,000 to provide consultant services to the Big Bear Lake TMDL Task Force for FY 2009-10.

Mr. Whetsel provided Brown and Caldwell's proposed budget stating the \$232,200 will be reduced by the amount of work Big Bear Mountain Resorts and Forest Service do and may be influenced by changes to laboratory costs. The \$232,200 does not include the costs to prepare the QAPP.

Upon motion by Matt Yeager, seconded by Karl Klouzer, the motion unanimously carried:

BBLTMDL 09/04-04

MOVED, Direct SAWPA staff to prepare a Task Order with Brown and Caldwell for \$232,000 to provide consultant services to the Big Bear Lake TMDL Task Force for FY 2009-10.

Status Update – Big Bear Lake QAPP

Tim Moore reported that the electronic version has been transmitted to Nancy Gardiner. Ms. Gardiner stated she could do the Big Bear Lake QAPP with help updating the information. Heather Boyd said she has requested that the new 2008 SWAMP template be used because some of the target reporting limits have changed. Scott Heule asked Ms. Gardiner for a proposal for the work. Ms. Boyd said she has seen the previous lake QAPP and because it was for Prop 13, it had five other studies in it. It needs to be revised. The tables signify the methods, detection limits, and the target reporting limits. Ms. Boyd also requested that the field crews provide pre and post calibration checks of the sampling meters. Mr. Norton asked if a post calibration check is expected to occur after each use? Ms. Boyd said yes. Gian Villareal asked how often samples are collected? Ms. Boyd said for this creek monitoring study they were calibrated once weekly.

After discussion the Task Force determined it would be best to have separate documents for the QAPP. Ms. Gardiner and Mr. Heule will discuss the details of the lake QAPP.

Status Update: Watershed-Wide Nutrient Monitoring Program

Rick Whetsel asked if a date has been scheduled for the field sampling training to begin? Ms. Gardiner said there have been delays due to the monitoring plan and the QAPP. Comments are still being addressed. Brown and Caldwell is in the process of coordinating with stakeholders for the field sampling training. There are concerns that the monitoring plan is turning into a mini QAPP. The monitoring plan does not have to be that detailed as long as it communicates how the sampling is done. If we can get the monitoring plan more streamlined and then get it approved, training can begin at any time. Assurance that the Regional Board will allow it is still needed.

Mr. Moore said the monitoring plan would identify the locations, parameters and the frequency. After those things have been decided, within 60 days a QAPP is to be provided to support it. The monitoring plan has to be approved by the Regional Board and a QAPP only has to be approved by the staff. We can't do anything until we have an approved monitoring plan. Ms. Boyd said she only needs to know what the lab is going to report. Calibration data can be included. The comments do need to be addressed in the QAPP. Ms. Gardiner will provide the document to Ms. Boyd prior to May 6th.

Status Update - Big Bear Lake Management Plan

Mr. Moore stated there is nothing new to report. There will be a new draft at the end of May. Ms. Boyd inquired about the Big Bear Lake and watershed model updates. She said it would be important for any model updates to include the actual data that has been collected by the Task Force for input into the model.

Status Update - Mercury TMDL

Ms. Boyd stated she spoke to Michael Perez who reports the comments are posted on the web site, responses are being reviewed by management, and the staff report has been delayed three weeks.

Mr. Moore reported that the proposed 303d list 2008 listing goes before the Regional Board. There are two new proposed listings in the Big Bear Lake area, one for mercury and one for iron.

Other Business

None.

Future Scheduled Meeting

The next Big Bear Lake TMDL Task Force meeting is scheduled for Wednesday, June 17, at 1:30 p.m. at the Big Bear MWD office.

Adjournment

There being no further business for review, the meeting adjourned at 11:03 a.m.